Safety Worksheet for all Staff, Students, and Employees

For Academic Year September 1 – August 31 ____________

Employee Name: ______________________________

Employee Email: ____________________________

Employee Job Title: ____________________________

Supervisor: _________________

Date: _______________

1. Do you use or are you likely to be exposed to chemicals differently than normal consumer use?
   ☐ No ☐ Yes, select any relevant options below:
   ☐ I perform work activities in a laboratory setting.
   ☐ I use chemicals outside of a laboratory setting (e.g., specimen preservation, painting, transferring fuels, performing maintenance or repairs in a facility, in the field, on a vehicle, on a boat, in a warehouse, etc.)

2. Do you participate in field-based work activities?
   ☐ No ☐ Yes, check all the apply:
   ☐ All of the field sites I visit are within an hour of the nearest medical facility.
   ☐ One or more of the field sites I visit are more than an hour from the nearest medical facility.
   ☐ Sometimes I work in a very cold environment.
   ☐ Sometimes I work in a very hot environment.

3. Will you be you or are likely to be exposed to any of the following? Please check all that apply.
   ☐ Asbestos ☐ Benzene ☐ Cadmium ☐ Ethylene Oxide
   ☐ Chromium ☐ Formaldehyde/Formalin ☐ Inorganic Arsenic ☐ Lead
   ☐ Methylene Chloride ☐ Vinyl Chloride ☐ NONE of the above

4. Do you operate any motor vehicles?
   ☐ No ☐ Yes, check all that apply:
   ☐ I drive passenger cars or trucks.
   ☐ I drive ATV's, snowmobiles or other off-highway vehicles (OHV).

5. Are you expected to use a portable fire extinguisher to put out an incipient fire? Or, do you work at a remote site, drive a vehicle, work on a boat, or stay in an RV that has a fire extinguisher available?
   ☐ No ☐ Yes

6. Do you work on or near the water (or ice)?
   ☐ No ☐ Yes, check all that may apply:
   ☐ I use non-motorized watercraft (canoe, kayak, inflatable, etc.).
   ☐ I operate motorboats.
   ☐ I am a Motorboat Operator Certification Course (MOCC) Instructor.
   ☐ I work near, on, in, or over water.
   ☐ I work on ice covered lakes or rivers.
   ☐ I work where swift water conditions may be encountered.

Note: Changes to activities during the academic year need to be assessed to update required training.

Revised 1/2019
7. Do you participate in electrofishing activities?
   ○ No  ○ Yes, check one:
   □ I am an electrofishing crew leader.
   □ I assist with electrofishing sampling but never as crew leader.

8. Are you a non-USGS student/staff member that may ride in a USGS vehicle or volunteer for field work?
   ○ No  ○ Yes

9. Are you involved with the use of live vertebrate animals?
   ○ No  ○ Yes

10. Are you supervising a field or laboratory crew?
    ○ No  ○ Yes

11. Will you be working on a computer for more than 4 hours a day on most of your work days?
    ○ No  ○ Yes

12. Do you use or participate in any of the field activities below?
    ○ No  ○ Yes, check all that apply:
    □ I operate chainsaws.
    □ I operate machinery, woodworking or other power tools.
    □ Other (e.g., ladder use, bear spray use, work around dams, perform welding).

        Please list: ____________________________________________
        Please list: ____________________________________________

13. I will require the following training that is not listed:

        ______________________________________________________
        ______________________________________________________
        ______________________________________________________

Graduate Student Supervisor Signature: _________________________________

Faculty Supervisor Signature: _________________________________________
(Required)

Note: Changes to activities during the academic year need to be assessed to update required training.