

UNIVERSITY OF MAINE STUDENT GOVERNMENT, INC.

****REQUEST FOR START UP BUDGET****

Return to:

UMaine Student Government, Inc.

5748 Memorial Union

Orono, ME 04469-5748

Phone: 581-1778

Date of Application:

Fiscal Year Funding is Requested:

FY2027

NAME OF ORGANIZATION: _____

Contact Officers:

1. _____ President Phone: _____

2. _____ Treasurer Phone: _____

Number of Undergraduate Students: _____ Graduate Students: _____

Total Operating budget: \$ _____

Less: Expected sources of other funding:

_____ \$ _____

_____ \$ _____

_____ \$ _____

_____ \$ _____

Equals: Total Budget Requested \$ _____

*All Expected Expenditures and Requests

Advertising & Correspondence

Expenditures

Amount Needed

Amount Requested

1. _____	\$ _____	\$ _____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
Total:	\$ _____	\$ _____

Office/Start Up Expenses

Expenditures

Amount Needed

Amount Requested

1. _____	\$ _____	\$ _____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
Total:	\$ _____	\$ _____

Expenditures

	<u>Total Amount Required</u>	<u>Amount Requested</u>
1. Advertising & Correspondence	\$ _____	\$ _____
2. Office Expenses	\$ _____	\$ _____
Total:	\$ _____	\$ _____

Maximum allowed for club start up/office budgets is a total of \$200.00 (total for both categories.) Club representatives must attend the Executive Budgetary Committee (EBC) meetings on Friday at 1:00pm. Your attendance is not required at the General Student Senate (GSS) meetings for the passage of this start up/office budget.

If you have any questions or concerns, please visit us in the Student Government, Financial Affairs Office located in room 150A in the Memorial Union. Once completed please submit this form by **Thursday at 1:00 pm** to the Financial Affairs Office in order to be considered during that week's EBC meeting. Please fill out the forms completely as incomplete forms will be returned to you and not considered for funding until they have been corrected.

We, the undersigned undergraduates, hereby state that our club is in good standing, has final recognition and our officer forms are current and up to date. Also, that this budget request meets the requirements of the University of Maine Student Government, Inc. Financial Policies. (Copies of these policies are available in the Financial Affairs Office or on the UMSG website).

Club President/Signature

Date

Club Treasurer/Signature

Date

*Revised on 9/14/2026.