



**University of Maine Student Government, Inc. Job  
Description Board of Trustees Representative**

<b>Position:</b> Board of Trustees Representative	<b>Term of Employment:</b> Two Year
<b>Last Revision Date:</b> February 17, 2026	<b>Employee Type:</b> Regular
<b>Supervisor:</b> President of UMSG, Inc.	<b>Department/Division:</b> N/A
<b>Base Pay Rate:</b> \$2682.50 per academic year. (\$185 bi-weekly / 5 hours per week / \$18.50 per hour.)	<b>Required Academic Semester Office Hours:</b> Average one (1) office hour a week

**Required Job Tasks**

1. Shall represent the University of Maine Student Government, Inc. to the University of Maine System Board of Trustees.
2. Shall advocate in the best interest of the students who are enrolled at the University of Maine System’s Orono Campus.
3. Shall be an undergraduate student of the University of Maine and must have a cumulative GPA of 2.5.
4. Shall, in addition to any responsibilities given to the Student Representative to the Board of Trustees by the Board of Trustees and the University of Maine, have the following responsibilities:
  - a. Attend student senate meetings following Board meetings to provide a report.
  - b. Attend all other student senate meetings at the request of the President and Vice President of Student Government.
  - c. Submit a written report to the Student Senate following each Board of Trustees meeting.
  - d. Provide guidance to the Student Senate and Student Senators about appropriate ways to address issues brought to the BOT representative by the general student body.
  - e. Meet regularly with the President of the University of Maine, other personnel, and the Graduate Student Representative.
5. Reimbursement for travel expenses to the various locations of BOT meetings shall be disbursed by the BOT at the request of the BOT representative.