Enrolling in Payroll Direct Deposit

You will be able to enroll in Payroll Direct Deposit once you are able to enter time in MaineStreet.

Please note: Direct Deposit is required for all University of Maine employees

1. Login into MaineStreet (mainestreet.maine.edu)

2. Click Employee Self-Service

3. Click Payroll and Compensation, then click Direct Deposit

4. Bananas Bear

Click Add Account

Continued on back
Choose 'Savings' or 'Checking'
Input ‘100%’ to have your entire paycheck deposited into this account

Finding Your Routing and Account Numbers:

Both the routing and account number are printed on the lower edge of paper checks as shown above. If you do not have checks for your account, your financial institution can supply you with the routing number.

If you need additional assistance enrolling in payroll direct deposit please contact the Office of Student Employment at 207.581.1349 or student.employ@umit.maine.edu.