



FIELD INSTRUCTOR ORIENTATION TRAINING

Online Module Training 2020

- **Session 1: Modules 1-4**

- Module 1

- Introductions/Mission/ Roles
 - Field Instructor Responsibilities

- Module 2

- Field Education and CSWE EPAS

- Module 3

- Student Orientation to the Agency

- Module 4

- Assisting the student in writing the learning plan

- **Session 2 : Modules 5-7**

- Module 5 Supervision

- Module 6 Safety

- Module 7: Ethics

- **Session 3: Modules 8-10**

- Module 8: Cross Cultural Education and Practice

- Module 9: Resolution of Problems in Field

- Module 10: Evaluation

What will
the Learning
Modules
cover?



Module 1

Introductions / a little bit about us/
a little bit about the school

WELCOME

Thank you for agreeing to host a UM Social Work student in Field

- Sandy Butler, SSW Director/ MSW Coordinator
Teaches Policy in Orono and Online
- Kelly Jaksa: BSW Program Coordinator
Teaches Practice and Field in Orono
- Robin Whitney: BSW Program Assistant Field Coordinator
Teaches Field in Orono
- Leah Maxwell, Field Director
Teaches Practice, HBSE & Field Online
- Kayla Rodriguez, MSW Distance Program/ Field Coordinator
Teaches Field
- Elaine O'Leary, Administrative Assistant
 - Located in Orono (207) 581-2399



- **SWK 695 Specialization Year**

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Who are
the Faculty
Field
Liaisons?

The School of Social Work



MISSION

To improve the quality of life for all people by promoting excellence in social work practice. We view the domain of social work as the promotion of social justice, celebration of diversity, elimination of oppression, and promotion of human achievement and well being of people across the entire life span.

BSW : Generalist Program

Accredited since 1978

MSW : Advanced Generalist

Accredited since 1990

BSW

- 1978-2014: 48 declared BSW majors
- 2015- 2020: 120 declared BSW majors

MSW

- 1990- 2002: approx. 64 MSW students
- 2003- 2020: approx. 160 MSW students

Some
history and
size of our
programs

DIFFERENCES BETWEEN THE LEVELS OF FIELD

BASW Senior Year (Generalist Practice Field) 400 hours

- Fall/Spring: 2 days a week in the agency (200 hours each semester) generalist level practice competencies. Weekly 2 hour classroom seminar.

MSW Generalist Year (Generalist Practice Field) 400 hours

- Fall/Spring in Orono; Summer/Fall Online : 2 days or 16 hours weekly, generalist level practice competencies. Weekly 2 hour classroom or synchronous seminar.

MSW Advanced Year Specialization Field (Advanced Generalist Field) 500 hours

- Fall/Spring, Orono or Online: 2 ½ days (or 18 hours) weekly, or 38.5 hours weekly for summer block, Advanced Generalist practice competencies. 1.5 hour weekly classroom or synchronous seminar.

Who's who when talking about Field

Field Coordinators: Staff at the School of Social Work who identify, approve and set up the placements. They decide and define field policies, assess student readiness for field, make the field matches and are lead faculty for field sections.

Faculty Liaisons: Faculty at the School who teach the seminar and who grade the students in Field Liaison to agency and consultant for student's learning.

Field Instructor: Agency social worker (with Social work degree) who trains and supervises the student.

Site Supervisor: Non-SW degree agency staff who provide daily task supervision and training for students.

Social Work Consultant: Degreed social worker who provide consultant supervision if agency only has a site supervisor.

A field instructor:

- has the integral role of teaching, mentoring and guiding a student in their learning process in the field of social work and the profession.
- is knowledgeable and committed to the values and ethics of the social work profession.
- has an MSW degree for MSW students or minimum of a BSW for BSW students and at least 2 years of post graduation experience.
- provides student with agency orientation on safety, policies and procedures. Includes student in agency activities such as staff meetings.
- provides each student with a minimum of 1.5 hours of individual supervision weekly.
- assists the student in developing the student Learning Plan which outlines the learning goals, objectives, knowledge and opportunities.

Things to know about the Role of Field Instructor

- keeps the student up top date on agency policies and practices.
- becomes familiar with student's learning style and addresses best style of learning with the student.
- is available the days and times the student is in field placement. If that is not possible, assign a Site Supervisor to assist student if needs arise and meet with person to assure the consistency of the learning experience.
- meets with the Faculty Field Liaison to assess student progress during placement period and contact the Faculty Field Liaison to inform of issues or concerns that arise with student field performance.
- keeps track of student's time verifying days and times of student field work and completes student Field Placement Performance Evaluation.
- attends field instructor orientations and other field-related activities.

A little more about the role of the Field Instructor

What can Social Work Practicum students do?

- So many times we think....
 - what if I could just clone myself, how many more people could I serve?
 - what if I was not just restricted to my job responsibilities,
 - what if I could actually spend a little more time with a client?
 - what if I just had a few more hours in the day to research that client's condition, that new technique?
- Often these are some things that a practicum student can do for you , for the agency and for the clients that you serve. Staying within professional boundaries yet going a little further to make a true difference for the client system you are serving.
- Here is an example.....

Ideas for some things students can do

- BSW and Generalist MSW students:
 - shadow social workers in the agency
 - with supervision provide case management support
 - provide direct one on one intervention in a supportive behavioral role
 - co-facilitate/facilitate educational and support groups
 - review and draft agency policy
 - Provide outreach for organization
 - work with community organizers
- MSW Specialization students:
 - shadow therapy sessions
 - with clinical supervision provide direct therapeutic intervention
 - co-facilitate clinical groups
 - provide assistance with research projects

**Social workers as super-heroes | Anna Scheyett |
TEDxColumbiaSC**

