Consent to Release Information

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects the privacy of student information.

The Office of Student Financial Services cannot disclose your financial aid or billing information **to parents or other important individuals** without your consent.

When someone listed on consent calls or meets with our office, we will ask for the student's name, date of birth or ID, the caller's name, and answers to two security questions before we can share any details about your financial aid or bill with that person.

Even if you have already completed a paper or PDF consent form, you are still required to complete the online process.

THE UNIVERSITY OF MAINE

Office of Student Financial Services

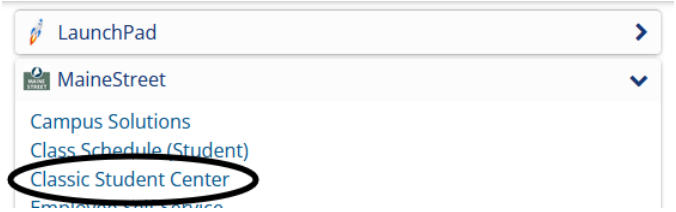
Questions on Billing, Aid, and Student Employment
umaine.edu/sfs/
um.sfs@maine.edu | 207-581-1324

Office of Student Records

Questions on FERPA and Consent
studentrecords.umaine.edu/students/ferpa/
umrecord@maine.edu | 207-581-1288

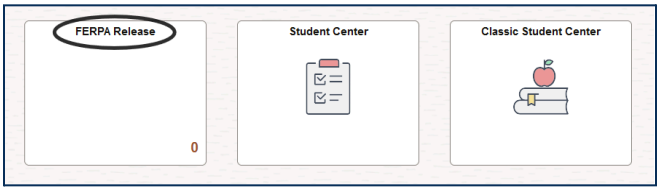
1. Log into MaineStreet at mycampus.maine.edu

2. Under the MaineStreet menu, navigate to **Classic Student Center:**

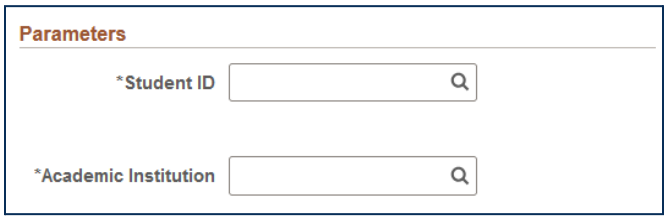


3. In the upper right hand corner, select the **Home button**:

4. Select the **FERPA Release** tile:



5. Enter your MaineStreet Student ID number and select the magnifying glass to enter your campus



TIP: *Find your MaineStreet Student ID number by selecting the Classic Student Center in Step 3 and looking for the 7-digit number towards the upper right corner of the page.*

6. Complete the form for the first person you want to provide consent to. After fully submitting the form, start over at Step 1 to provide consent to others.

TIP: *Complete this alongside the person or people who you are granting consent to—it's important to make sure their security answers are provided correctly!*