

## Monthly Mentoring Memos

March 2019

## Faculty Database & Taking Stock

Once Spring Break is over, the academic year is almost done!

Begin thinking about wrapping up your year and taking stock.

Around this time each year faculty are asked to complete the Faculty/Staff Profile Database by the Office of the Vice President for Research. The database is an overview of the work you have completed throughout the fiscal year.

These data are provided to chairs and academic deans who are able to produce annual reports on the activities of faculty in their units. In some units, the database provides an opportunity to discuss your progress related to annual evaluations with your department chair. In addition, you can use the information stored in the database for your own information, as a place to "house" professional information.

The database is available at <a href="https://library.umaine.edu/fsprofile/login.aspx?ticket=ST-1072347-nhsdQdpNvinkubGqGX2a-identity.maine.edu">https://library.umaine.edu/fsprofile/login.aspx?ticket=ST-1072347-nhsdQdpNvinkubGqGX2a-identity.maine.edu</a>

## **Taking Stock**

The Spring is notoriously hectic for academics - with the end-of-the-semester looming, end-of-the-year events, and general burnout after a busy academic year.

You are now nearing the end of your first year as a faculty member at UMaine. Here is a chance for you to take stock of what worked this year, what didn't work, and what you can change for next year.

Have a conversation with your mentor about what worked for you this year in relation to:

- Teaching
- Advising
- Research
- Service

Where can you improve next year in relation to these areas?

From where or whom can you seek assistance in improving in these areas?