This Memorandum of Understanding (MOU) establishes the terms and conditions associated with the **External Associate** position of **Faculty Name** of the **External Unit** in the **Center or Institute Name**.

**Purpose for Appointment**

Describe the reason for the appointment, such as submitting proposals, collaborating on a project, mentoring students, etc.

**Rationale for Appointment**

Describe the reason that the faculty member should be appointed, such as knowledge, skills, and experience.

**Responsibilities**

Describe the responsibilities at the center or institute of the faculty member.

**Resources**

Describe the resources that will be made available to the faculty member by the center or institute.

**Duration and Appointment Criteria**

Note the appointment term of the faculty member and reappointment criteria.

Modifications to this MOU can be made at any time by the request of any and mutual consent of the signatories below.

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| **Director Name** | **Kody Varahramyan, PhD** |
| **Director, Center or Institute Name** | **Vice President for Research and**  **Dean of the Graduate School** |
|  |  |
|  |  |
| **Faculty Appointee Name** |  |

CC: HR (include with POI form)