



**\* While there isn't a standardized format for submitting materials, it is suggested that candidates for Post Tenure Review provide the following for peer committee and administrative review:**

1. Letter or narrative highlighting major accomplishments over the four-year period;
2. List of courses taught and student evaluation summary; (evaluation template link) over the four-year period;
3. Annual activity reports updated electronically; and
4. Curriculum Vitae.

***Please follow your specific college's format.***

**\*\* Copy of recommendation letter to be sent to faculty member.**