

## CRITERIA FOR Promotion and Tenure OF THE CLAS-HONORS PRECEPTOR OF POLITICAL SCIENCE

### Evaluation Criteria

The CLAS-Honors Preceptor of Political Science will be evaluated on the basis of teaching, scholarship and professional development, and service commensurate with assigned teaching load, with an emphasis on teaching, to include teaching in the classroom, mentoring undergraduate research and other pedagogical activities articulated below which are not exhaustive. High quality undergraduate teaching is intimately connected to and complemented by high quality research. The principal responsibility of faculty is to critically engage students in a shared intellectual experience based on active learning.

### PEDAGOGY

Pedagogy includes both Political Science and Honors teaching, curriculum coordination/assessment and development, advising, and working with thesis students, both as an advisor and a committee member. With respect to classroom teaching, successful pedagogy should foster an environment that emphasizes careful and critical reading of texts, thoughtful discussion-based learning, and an environment in which student writing and creative projects reflect insight and careful preparation. The evaluation of pedagogy on these criteria will include:

- Student evaluations.
- Syllabi and other materials provided by the faculty member.
- Classroom visits and peer and/or supervisor evaluations of teaching.

Other activities that may be included in the evaluation of teaching quality include:

- Awards and prizes in recognition of teaching excellence.
- Innovative curriculum development and pedagogical approaches.
- Service learning, community engaged teaching, and pedagogical approaches which bridge the learning objectives of students with the needs and concerns of community partners.
- Participation in team teaching.
- Supervision of independent study, research, and undergraduate theses.
- Supervision of students for teaching and experiential learning projects.
- Group or individual student projects which foster undergraduate scholarship and/or creative activity.
- Successful grant applications in support of curriculum and pedagogical development.
- Workshops or seminars on teaching to Honors College and Political Science faculty.
- Workshops or seminars on teaching outside the Honors College and the Political Science department.
- Organization of and participation in study abroad activities.
- Coordination of active language learning and/or reading groups.

- Participation in, or planning of, events related to the pedagogical mission of Honors and the Political Science department.
- Guest lectures in Honors Civilizations Series or another professor's class.

### **SCHOLARSHIP & PROFESSIONAL DEVELOPMENT**

The Honors College and the Political Science department recognize the importance of various forms of scholarship and professional development. This must include research and scholarship that engages undergraduate students, work aimed at enhancing pedagogy, scholarship focusing on Honors education, and scholarship within the discipline of Political Science.

The Honors College and Political Science Department value scholarship, research, and creative activity conducted in collaboration with undergraduate students at all levels. Evidence of student engagement and success in this domain may include thesis advising and committee membership, or teaching and research mentoring that leads to:

- students attending state, regional, national and international conferences.
- students presenting work at UMaine, Honors and disciplinary conferences.
- student participation in creative exhibitions and public performances.
- students publishing in undergraduate journals or as co-authors and co-collaborators in scholarship or creative activity.
- student awards from UMaine or external sources for accomplishments in scholarly or creative activity.

The Honors College and the Political Science Department value and recognize the importance of scholarship and creative output in other forms. For promotion and tenure, faculty are expected to conduct scholarly activity within Honors and the discipline of Political Science. Other materials documenting scholarly and/or creative achievements in this sense may include:

- The publication or accepted for publication of scholarly or creative works in peer-reviewed and regionally, nationally or internationally distributed journals, including traditional and electronic formats.
- Publication of Honors articles in national refereed Honors journals, such as the *NCHC Journal* or *Honors in Practice*.
- Research or creative activity that engages community needs or concerns, and/or that is developed and executed in collaboration with community partners.
- Peer-reviewed professional books and monographs published or accepted for publication.
- Peer-reviewed professional articles and book chapters published or accepted for publication.
- The publication or accepted for publication of peer-reviewed scholarly or creative works in edited collections.
- Editorships or collections of professional papers that have come under peer review published or accepted for publication.
- Presentations at professional conferences in the candidate's field or in Honors.

- Invited keynote speeches or lectures.
- Exhibitions or performances of peer-reviewed creative work at the national or international level, or the curatorship of such events.
- Editorship of books accepted by contract for publication.
- Book reviews in professional journals published or accepted for publication.
- Research for governments and other public agencies.
- Frequent citations of the candidate's work by other scholars.
- Pattern of success in obtaining significant extramural research funding through grants, awards, or fellowships.
- Grants, awards and prizes received in competitions for research or creative activity.
- Patent(s) awarded.
- Works produced or made publicly available in formats such as digital media, works of a creative or literary nature, journalistic works, opinion pieces, or other forms of writing and creative work that align with the mission of the department of Political Science and the Honors College.

### **SERVICE**

Service to the Honors College and the Political Science department may include administrative duties, committee assignments, and involvement in College and department events while maintaining collegiality with Honors and Political Science department administration, staff, and colleagues. Service to the University may include membership on University committees and participation in shared governance. Service to the profession may include involvement with state, regional, and national Honors organizations and disciplinary organizations. Additional service should reflect Honors or disciplinary involvement.

Additionally, service may include broader outreach and engagement with one's community or work that aims to build connections between the university and the community characterized by reciprocity and mutuality.

### **CRITERIA FOR RANKS**

These criteria will generally follow the 1983 Faculty Handbook, Sections 2.2 and 2.3, entitled "Academic Titles and Criteria for Ranks" and "Criteria for Regular Academic Titles at Orono." However, consistent with the Honors College mission of undergraduate education it should be emphasized that teaching, broadly defined, constitutes the most significant factor in decisions concerning promotion and tenure within the Honors College.

#### *Lecturer*

Those appointed as a lecturer must have satisfactory academic preparation in the relevant field to be taught and successful experience in the classroom or field. To be considered for reappointment, the individual must have demonstrated success in teaching. In addition, the individual must have demonstrated a commitment to service and scholarship as part of the mission of the University and the Honors College. For review and reappointment purposes, primary emphasis will be placed upon teaching.

### *Assistant Professor*

Appointment or promotion to the rank of assistant professor presumes that the individual has shown evidence of potential that, when developed further, will merit promotion in rank or the granting of tenure. The individual must have advanced training and a demonstrated interest in maintaining his or her professional competence. Except in unusual cases, the assistant professor should have the highest earned degree traditional to the discipline or should have made substantial progress toward its attainment. This individual is expected to contribute to the teaching missions of the Honors College and Department of Political Science both in a direct capacity and more broadly defined, outlined above. In addition, the individual is expected participate in scholarship and service, with a particular emphasis on activities that promote and foster undergraduate creative activity and scholarship.

### *Associate Professor*

The associate professor shall normally hold the highest earned degree traditional to their discipline. An individual holding the rank of associate professor must have demonstrated high quality teaching and competent advising, along with high promise for continued development in the broad teaching mission of Honors and Political Science. Commensurate with the dual nature of the appointment, the associate professor must have a balance of research publications in Honors and the discipline of Political Science supported by substantial recognition from scholars or professionals. The associate professor also must have a demonstrated record of university or public service appropriate to his or her position. Appointment to the rank of associate professor is accompanied by the granting of tenure.

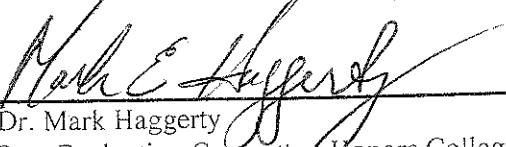
### *Professor*

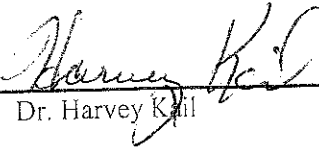
The professor must have demonstrated ability and scholarship of an exceptionally high order. As a teacher, he or she should show an extraordinary ability to stimulate in students a genuine desire for scholarly work. He or she should possess the demonstrated ability to direct the creative activity and scholarship of undergraduate students, with a sustained record of excellence in this capacity. As attested by experts in his or her field, the professor should have a national or international reputation as a scholar in Honors and the discipline of Political Science commensurate with the dual nature of the appointment. He or she should play a leadership role respecting university, public, and professional service.


## **REVIEW**

Reviews shall be conducted in accordance with university procedures and contractual guidelines and shall be conducted by the Peer Committee of the Honors College. The Peer Committee shall be responsible for conducting post-tenure reviews in accordance with the guidelines and criteria noted above, as well as University policies.

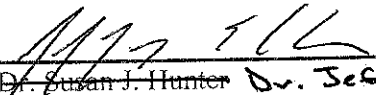

Approved by the Joint Honors/Political Science Peer Evaluation Committee (May 2013)

  
Dr. Mark Haggerty  
Peer Evaluation Committee, Honors College

  
Dr. Harvey Kail

  
Dr. Howard Cody  
Peer Evaluation Committee, Department of Political Science

  
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