



October 5, 2016

ACADEMIC AFFAIRS FACULTY FORUM



Executive Vice President for
Academic Affairs & Provost
Jeffrey Hecker



Paint & Polish

Academic Affairs Faculty Forum

- Summer 2016 significant renovations
- Overview of classroom space at UMaine





Paint & Polish

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204 Little

before



after





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218 Little

before



after





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119 N. Stevens

before



after





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121 N. Stevens

before



after





Paint & Polish

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310 C. Stevens

before



after





Classroom Facts

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There are 111 classrooms that are controlled by Student Records on campus.



There are another 148 rooms used for teaching by one or more departments that are not scheduled through Student Records.

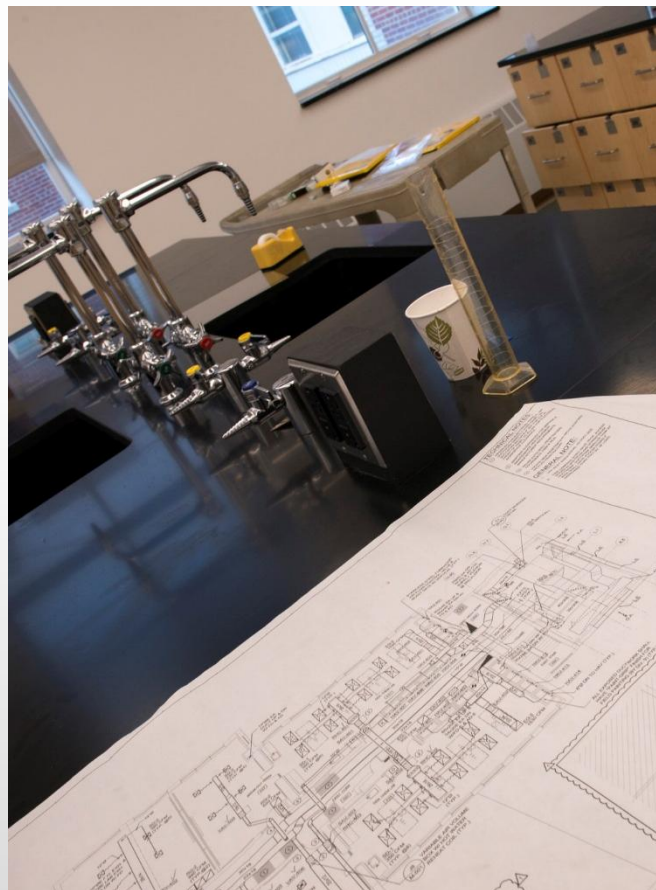


Our faculty employ a wide range of learning management tools, software, and equipment in their classes, which range in size from a handful of students to over 800.



Current State of Classroom upkeep

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Facilities Management, US:IT, and Academic Affairs continuously monitor the Student Records-controlled classrooms and identify the ones in need of major or minor renovations or upgrades. We work year-round to maintain classrooms, but most big projects are tackled over winter break and in the summer.



The Challenges

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- The needs on our campus are numerous and widespread, while our human and fiscal resources are finite.
- Managing workflow is difficult. For example, emergencies go to the top of the list. Also, FM's and IT's pieces of shared projects have to be sequenced in the right way.



Space Management Committee

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The Space Management Committee was formed about three years ago. The committee meets once each semester. Members include:

Carolyn McDonough	Director of Capital Planning and Project Management
Claude Junkins	Space Manager & Environmental Support Services Coordinator
Jeff Hunt	Director of Campus Recreation
Jeffrey Aceto	Asst Director of Facilities Management for Construction Administration & Regulatory Compliance
John Hwalek	Associate Professor of Chemical Engineering
John Lawler	Director of Residence Life
Kenda Scheele	Assistant Vice President for Student Life
Maryellen Mahoney-O'Neil	Associate Dean for Academic Service College of Education and Human
Michael Sauda	Associate Director of Safety and Environmental Management
Michael Scott	Lecturer in New Media, President of Faculty Senate
David Townsend	Associate Director of SMS, Professor of Oceanography
Roberta Hussey	Administrative and Fiscal Manager of Student Records
Robin Sherman	Director, ITS Project Management Office
Stewart Harvey	Executive Director of Facilities and Capital Management
Susan Sullivan	Lecturer in Food Science and Human Nutrition, Associate Director School of Food & Agriculture
Wayne Maines	Executive Director of Safety, Health Services, Transportation and Security
Kathryn Slott	Associate Professor of French
Jeffrey St. John	Senior Associate Provost for Academic Affairs



Paint and Polish Committee

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Paint and Polish Committee meets from October through April. Members include:

Andrew Moody	Manager of Campus Networking
Arthur Bottie	Project Manager
Brian Brooks	Assistant Project Manager
Carolyn McDonough	Director of Capital Planning and Project Management
Robin Sherman	Director, ITS Project Management Office
Jeffrey Aceto	Asst Director of Facilities Management for Construction Administration and Regulatory Compliance
Peter Schilling	Executive Director of Division of Lifelong Learning
Roberta Hussey	Administrative and Fiscal Manager of Student Records
Sara Henry	Director of Disability Support Services
Jeffrey St. John	Senior Associate Provost for Academic Affairs
Clint Relyea	Lecturer in Business Management



Managing Space at UMaine

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Requests and suggestions are received from
Deans, Chairs, Directors, Faculty and Staff



The Space Management Committee meets each semester to
review allocation and renovation requests, and share updates.



The Classroom Paint & Polish Committee develops
and refines a list of recommended renovations



These two committees share three goals:

- 1) To give faculty the resources they need for teaching and students the resources they need for learning.
- 2) To address the campus's highest-priority needs first.
- 3) To achieve the greatest possible return on investment for each project.



Examples – 202 Shibbles

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Before



After





Examples – 201 Winslow

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Before



After



201 Winslow Hall



Classroom Renovation Timeline

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October - April

- The Paint and Polish Committee meet from October – April to identify the classroom renovation needs.
- FM's and IT's summer classroom renovation lists are finalized in the Spring.
- Stewart Harvey assigns a Project Manager for FM's projects.
- Robin Sherman does the same for IT.
- For projects involving the same classroom, FM and IT collaborate while seeking input— in advance and throughout each project— from faculty who teach in those classrooms as well as their chairs/directors.

May – August / the remainder of the year

- In most cases, summer renovation work begins the Monday after Commencement and continues until Welcome Weekend.
- Work that can be done without disrupting classes is undertaken year-round.



Communicating about Classrooms

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- Jeff St. John updates the associate deans on projected summer renovations throughout the winter and spring.
- Stewart Harvey and Robin Sherman update the units that have put requests in to Facilities and/or IT.
- Jeff, Stewart, and/or Robin update Provost Hecker, Vice President Kim, and the deans on major projects.
- Academic Affairs has posted final reports from Facilities and IT on Summer 2016 classroom projects on the Provost's website.
- Faculty Senate is represented on the Space Management Committee and the Paint & Polish Committee by its University Environment Committee co-chairs.



Classrooms of the Future: Funding, Timeline, and Process

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Funding

We are developing a process to invest \$1.2M in UMS Classrooms of the Future funding in Summer 2017 and Summer 2018 classroom renovations. We anticipate:

Timeline

1. Working with the college deans to identify potential Summer 2017 renovations in early February.
2. Working with faculty, beginning in Spring 2017, on a second set of renovations for Summer 2018.

Process

These projects will involve collaborations between IT and FM, and will include funding for department-controlled classrooms as well as Student Records-controlled rooms.

To prepare for this work, IT and Academic Affairs will be partnering with Faculty Senate on an updated campus-wide assessment of classroom needs over the next 90 days.

YOUR IDEAS, COMMENTS, AND QUESTIONS

