

## Provost's Fellow for Staff

The Office of the Provost seeks to identify one or more salaried or hourly staff interested in serving as a Provost's Fellow. The Provost's Fellow will partner with senior administration and Faculty Provost Fellows to spearhead a project critical to the University of Maine's success. In summer 2024 and in AY24-25, Provost's Fellows will work on the [Strategic Re-envisioning Initiative](#). This will encompass addressing challenges and possibilities across the university enterprise, in such areas as research; organizational effectiveness; infrastructure; value to Maine people; faculty and staff experience; curriculum delivery and pathways; strategic partnerships, outreach, and engagement; culture and identity; and learning experience. At the conclusion of the fellowship, Provost's Fellows have a concrete set of accomplishments, a network of mentors, familiarity with university-level decision-making, and the foundation for assuming leadership positions of significant responsibility across the university.

### Qualifications:

- Staff Member at UMaine/UMM.
- Understanding of the university vision, mission and values, and strategic goals.
- Demonstrated leadership and ability to manage multiple tasks/projects simultaneously.
- Ability to work independently on high-level initiatives as well as to work effectively as part of a team.
- Excellent communication and oral communication.

### Conditions:

- This fellowship will require a commitment of up to 20 hours per week. Applicants must receive permission from their supervisor to apply for the fellowship. The fellowship will begin in summer 2024 through December 2024, with the possibility of extending through May 2025.
- The salary and benefits will be covered by central funds.

**Application Process:** Candidates must submit a 1-page cover letter describing your interest in and qualifications for the position and a CV to Dianne Avery ([diannea@maine.edu](mailto:diannea@maine.edu)) no later than June 12, 2024. Review of applications will begin immediately and continue until the position is filled.