

RCTF - Tasks from OSR viewpoint

Spring 2023 Enrollment begins on October 24th, 2022

University of Maine and UMM Alignment

Project Lead

Project Start:

Display Week:









- Decision required

UMS04 DPRs will need to be used to identify courses for students to enroll in Spring 2023 courses

TASK	ASSIGNED TO	PROGRESS	START	END	Decision	Calendar																																		
						May 31, 2021	Jun 7, 2021	Jun 14, 2021	Jun 21, 2021	Jun 28, 2021	Jul 5, 2021	Jul 12, 2021	Jul 19, 2021	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	
						M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S
Phase 1a Admission Applications Alignment																																								
All Applications																																								
--- Determine how the campuses and majors will be presented on all versions of admission applications		0%	9/1/2021	#####																																				
-- Will there be special coding for Machias applications - such as different Campus code on the applications		0%	9/1/2021	#####																																				
Common App Application																																								
--- Membership Agreement Signoff		0%	3/1/2022	3/1/2022																																				
--- UMM Plan codes needed for Common App setup		0%		4/1/2022																																				
--- Program and plan codes added to CSTST		0%		5/15/2022																																				
--- Update first year-year export template to include potential new fields		0%	6/15/2022	7/15/2022																																				
--- Update transfer export templates to includes potential new fields		0%	6/15/2022	7/15/2022																																				
--- IT work to update the batch load processes used to create first-year applications		0%	6/15/2022	7/15/2022																																				
--- IT work to update the batch load processes used to create transfer applications		0%	6/15/2022	7/15/2022																																				
--- SFTP update to remove UMM from SDS process		0%	8/1/2022	8/1/2022																																				
ApplyMaine Application																																								
--- Update instructions, links and logos in test system		0%	3/1/2022	8/1/2022																																				
--- Remove UMM from the list of schools in test system		0%	3/1/2022	8/1/2022																																				
--- Review current program and plan setup tables to		0%	2/1/2022	3/1/2022																																				
--- Will summer term still be available to UMM applicants?		0%		1/1/2022																																				
--- Update export template to include potential new fields		0%	6/15/2022	7/15/2022																																				
--- IT work to update the batch load processes used to		0%	6/15/2022	7/15/2022																																				
--- Move all changes to live application		0%		9/1/2022																																				
--- SFTP update to remove UMM from ApplyMaine SDS		0%	9/1/2022	9/1/2022																																				
Mobile Application																																								
--- Update links to application from UMM website, if a		0%		9/1/2022																																				
--- Update export template to include potential new fields		0%	6/15/2022	7/15/2022																																				
--- IT work to update the batch load processes used to create applications		0%	6/15/2022	7/15/2022																																				
--- Move all changes to live application		0%		9/1/2022																																				
Paper Application																																								
--- Modify the paper application to remove UMM from		0%	6/1/2022	7/1/2022																																				
UMS communications																																								
--- UMM will need to be removed from System letterhead		0%		9/1/2022																																				
--- Logos on Shared Processing Center communications will need to be updated		0%		9/1/2022																																				
Phase 1b Academic Alignment																																								
Tuition & Fee Structure updated		50%																																						
---Billing set up for spring 2023																																								
--- Define selection of Machias students in MS																																								
--- Mapping of Academic groups used for term fee definition																																								
--- Mapping of Student Groups used for Term Fees and Waivers																																								

WORKING DOCUMENT PRE-DECISIONAL

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--- Mapping of Equation Variable values used for Term Fees and Waivers				
--- Create new Tutition Groups in UMS05 for Machias				
--- Mapping of Item Types to UMS05				
Course & Program Alignment	50%	6/1/21	9/14/21	
Academic Structure - includes money flow (Late to need)	80%	6/1/21	9/14/21	
Test Academic Structure in Test Environment		9/14/21	10/14/21	
--- Build UMS04 Program/Plan Structure and courses in Test		9/14/21	9/21/21	
--- Build X% of DPRs in Test Environment		9/14/21		
--- Move some students to UMS05 in Test Environment				
Build UMS04 Program/Plan structure in UMS05	0%	10/14/21	10/28/21	
Manually Build UMS04 courses in UMS05 (late) Includes course equivalencies, prereq, and repeat	0%	10/28/21	3/27/22	
Policy Alignment / Agreement/Setup in MaineStreet	40%	6/1/21	6/26/22	
Diploma's - All UMaine?	0%	date	date	
Transcripts	0%	date	date	
Degree Progress Reports Programmed	0%	3/27/22	6/5/22	
Create working '22-'23 common catalog	0%	9/15/21	8/16/22	
Publish online '22-'23 common catalog	0%	8/16/22	8/30/22	
Phase 2 Course Scheduling for Spring 2023				
Setup Infosilem to include UMM	0%	1/10/22	5/10/22	
Add UMM to UM 25 Live	0%	1/12/22	7/11/22	
DCU Infosilem Training	0%	7/12/22	8/12/22	
DCU Fall '22 Sch Classes	0%	7/12/22	8/12/22	
System schedules Orono courses (Machias?)	0%	8/16/22	9/10/22	
Review of Spring '23 Sch (Infosilem)	0%	9/13/22	9/23/22	
Upload Spring '23 sch to MaineStreet & Cleanup	0%	9/27/22	10/7/22	
Pull Schedule into 25Live	0%	9/30/22	9/30/22	
Sch Viewable in MaineStreet	0%	10/10/22	10/10/22	
Phase 3 Move Students from UMS04 to UMS05				
Update Transfer Rules	0%	date	date	
Determine how to designate a UMM student in UMS05	0%		6/15/21	
Move EACH Student - manually (initial input)	0%	6/25/22	8/24/22	
First quality check of EACH student's record	0%	8/24/22	9/11/22	



SIMPLE GANTT CHART by Vertex42.com

<https://www.vertex42.com/ExcelTemplates/simple-gantt-chart.html>

About This Template

This template provides a simple way to create a Gantt chart to help visualize and track your project. Simply enter your tasks and start and end dates - no formulas required. The bars in the Gantt chart represent the duration of the task and are displayed using conditional formatting. Insert new tasks by inserting new rows.

Guide for Screen Readers

There are 2 worksheets in this workbook.

TimeSheet

About

The instructions for each worksheet are in the A column starting in cell A1 of each worksheet. They are written with hidden text. Each step guides you through the information in that row. Each subsequent step continues in cell A2, A3, and so on, unless otherwise explicitly directed. For example, instruction text might say "continue to cell A6" for the next step.

This hidden text will not print.

To remove these instructions from the worksheet, simply delete column A.

Additional Help

Click on the link below to visit vertex42.com and learn more about how to use this template, such as [How to Use the Simple Gantt Chart](#)

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