



## Change of Program/Plan/Sub-Plan

Student Name \_\_\_\_\_ Student ID# \_\_\_\_\_ Date of Birth \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

- Complete Parts I and II to declare or change your academic major, concentration or minor.
- Obtain all necessary signatures. (see back of form)
- Submit completed form to your primary college office.

PART I	PART II
<p><b>Current Academic Information:</b> (list all info)</p> <p>Program (College) _____</p> <p>Plan (Major) _____</p> <p>Concentration _____</p> <p>Minor _____</p> <p>Minor _____</p> <p>Minor _____</p> <p>Honors      Yes <input type="radio"/>    No <input type="radio"/></p>	<p><b>Update To:</b></p> <p>Program(College) _____</p> <p>Plan (Major) _____</p> <p>Concentration _____</p> <p>Minor _____</p> <p>Minor _____</p> <p>Minor _____</p> <p>Honors      Yes <input type="radio"/>    No <input type="radio"/></p>
<p><b>DOUBLE MAJOR/DOUBLE DEGREE ONLY</b></p> <p>Double Major <b>or</b> Double Degree    (circle one)</p> <p><i>A Double Degree requires completing at least 30 credits beyond the number required for the primary degree (i.e. 150 total credits).</i></p>	
<p><b>Primary</b></p> <p>Program (College) _____</p> <p>Plan (Major) _____</p> <p>Concentration _____</p>	<p><b>Secondary</b></p> <p>Program (College) _____</p> <p>Plan (Major) _____</p> <p>Concentration _____</p>

Student Must Obtain All Applicable Signatures	
Varies by College – See reverse side for more details.	
College Approval ( <i>primary</i> ) _____	Date: _____
College Approval ( <i>secondary</i> ) _____	Date: _____
Leaving Department Chair _____	Date: _____
Incoming Department Chair _____	Date: _____
Incoming Department Chair ( <i>secondary</i> ) _____	Date: _____
Minor Department Chair _____	Date: _____

College Office Use Only	
Program Requirement Term _____	Advisor ( <i>primary plan</i> ) _____
Plan Requirement Term _____	Advisor ( <i>secondary plan</i> ) _____
Minor Requirement Term _____	_____

## Signatures Required

*Use the College signature requirements for the major/minor being declared.*

College	Declaring a Major <i>(also dropping double major or degree)</i>	Declaring or Dropping a Minor
Education & Human Development <i>(Shibles Hall)</i>	Associate Dean/Director	If student's major is in Education, need Associate Dean/Director  If student's major is not in Education, need Minor's Department Chair & Student's Associate Dean/Director
Engineering <i>(AMC Building)</i>	Incoming Department Chair & Associate Dean/Director  If student is leaving Engineering for another college, need Major's Department Chair signature	Minor's Department Chair & Student's Associate Dean/Director
Engineering Technology, School of <i>(Boardman Hall)</i>	Associate Dean/Director	Minor Department Chair & Student's Associate Dean/Director
Explorations & Foundations <i>(York Village)</i>	Explorations & Foundation students must meet with their academic advisor to complete this form. The advisor will secure the signature of the Associate Dean/Director and inform the student of the process.	Minor Department Chair & Student's Associate Dean/Director
Liberal Arts & Sciences <i>(Stevens Hall)</i>	Associate Dean/Director	Minor's Department Chair & Student's Associate Dean/Director
Maine Business School <i>(D.P Corbett Bldg)</i>	Associate Dean/Director	Minor's Department Chair & Student's Associate Dean/Director
Natural Sciences, Forestry & Agriculture <i>(Winslow Hall)</i>	Incoming Department Chair & Associate Dean/Director	Minor's Department Chair & Student's Associate Dean/Director