

FACULTY GRANT APPLICATION FORM

**Applicant Information**

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| --- |
| Name: |
| Title:  |
| Department Address:  |
| Phone:  |
| Email:  |
| Have you ever received an MHC Faculty Grant? Yes \_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_If “yes,” provide the project title, year funded, and amount received from MHC: |

**Project Information**

|  |
| --- |
| Project Title:  |
| Project Abstract (briefly explain your proposed project):  |
| Project Partners (if applicable, list university or community partners central to your project):  |
| 1. |
| 2. |
| 3. |
| 4. |
| Requested Funding (total amount from itemized budget form):  |

**Budget**

You must fill out a McGillicuddy Humanities Center Individual or Event Budget Form and attach it along with your application.

Please Note: MHC Faculty Grants are primarily intended to reimburse costs expended to support your proposed project (e.g. travel and lodging for research, publishing subvention, book and other material costs, food and drink for meetings). Receipts are required for reimbursement. When funds are spent, expenses must be submitted within two weeks of the event/trip to the awardee’s regular department. Faculty can request “additional pay” for organizational activities (e.g. planning a program) and for individual faculty participants in an activity, but 7.7% of the requested amount will be received as benefits. Non UMaine employees can receive honorarium, but must complete a W-9 form.

**Please note: For academic year 2020-2021, the McGillicuddy Humanities Center will not be awarding grants for travel**.  This is in accordance with the University of Maine System's [current travel guidance](https://www.maine.edu/together/community-guidance/travelers/%22%20%5Ct%20%22_blank) regarding covid-19.

**Project Narrative**

Attach a project narrative of no more than three typed, double-spaced pages. Your narrative should explain the full scope of your project. What activities will be undertaken if you are awarded an MHC Faculty Grant? How will your project involve or connect with students? What is the anticipated significance of your project and how will it advance the humanities at UMaine?

**CV**

Attach a brief (no more than five pages) CV of the project’s lead applicant.

**Applicant Checklist**

|  |  |
| --- | --- |
|  | Application Form  |
|  | Event of Individual Budget Form |
|  | Project Narrative |
|  | CV  |

Email the four attachments above to michael.socolow@maine.edu with the subject line “McGillicuddy Faculty Grant Season Year LastName” with your name and the funding cycle identified. Proposals are due October 19, 2020, for Spring 2021 funding, or March 19, 2020 for Summer/Fall 2021 funding.