MAFES PUBLICATION FUND REIMBURSEMENT REQUEST

(GL Inquiry attached)

Date: _____

To: Nick Jilek
Finance Office, Winslow Hall
nsfafinance@maine.edu

From: _____

_____   _____
Campus Address   Telephone Extension

PI/Author's Name: _____

_____

Please reimburse _____ for the publication expenses
(enter Department name here)

associated with MAFES publication # _____ .

PeopleSoft project # _____ should be reimbursed in the amount of

$ _____ as shown on the attached GL Inquiry detail page.

☐ I understand that this reimbursement will appear as a Budget Reallocation to the
account code, which was originally charged.

☐ A copy of the publication will be emailed to Meghan Rochefort in the MAFES Office at
um.nsfaresearch@maine.edu.

_____
Principle Author's Signature