

Issue Summary

The University of Maine System does not have system-wide definitions for course components. As campuses increasingly cross-list courses and build collaborative programs, common definitions for specific course components is essential. Five of the seven UMS campuses reported having definitions for course components which were used to develop the following draft definitions.

Recommendations

- 1) Review, edit and adopt common course component definitions for the University of Maine System
- 2) Integrate definitions into relevant staff training and onboarding (e.g., Registrars)
- 3) Integrate definitions into faculty and department Chair training and onboarding
- 4) Conduct a biennial review of definitions

Component	Definition
Applied Music	Course that requires music lessons and/or musical performance as part of primary learning objectives.
Clinical	Course that requires a clinical experience; most often a nursing or medical course, but can include other unique clinical experiences.
Exam	REMOVE No campus uses this
Field Experience	Course that requires internships, practicum, student teaching, co-ops, or field experiences.
Hold	Placeholder course component code used by Registrar offices.
Independent Study	Independent or directed study course in which no catalog equivalent is available.
Internet	REMOVE Captured in instruction modes
Laboratory	Course that meets separately from a lecture component; most often used for science, math and nursing courses, but can include other



	unique lab experiences.
Lecture	Course that delivers all course material through lecture and lecture activities; default course component.
PE Activity	Course that requires physical education as part of primary learning objectives.
Recitation	Additional meeting time required for students to go over material w/instructor or assistant.
Research	Course that requires academic or field research as part of primary learning objectives.
Seminar	Course that uses class discussion (instead of lecture) as the primary course format, and often has smaller class sizes.
Studio	Course that requires hands on art or media as part of primary learning objectives.
Thesis	Independent upper level research course most often designed as a capstone or final project/paper in a student's academic career.
Travel Course	Course that requires short term travel as part of primary learning objectives.