

## **Criteria for Appointment to SPIA Cooperating Faculty SUMMARY**

Cooperating Faculty status at the University of Maine is an official but non-remunerated appointment. Each unit sets its own criteria for appointment as a Cooperating Faculty member. Following are the School of Policy and International Affairs criteria.

Individuals seeking Cooperating status with SPIA must interact with the program and its students on an annual basis and must engage in scholarly and/or professional practice or service in international affairs on a regular basis. Specific ways to meet these criteria are listed below. SPIA follows the University of Maine Graduate Faculty rank criteria for specific Cooperating titles (Full, Associate, External, or Instructor); criteria for these ranks are also detailed below.

### **Participation criteria for affiliation with SPIA: To qualify as a SPIA cooperating faculty member, you must engage in some combination of the following activities on an annual basis.**

- Administrative service to SPIA (e.g., PAC member, faculty peer committee member)
- Graduate teaching
- Graduate advising (e.g., serving as a chair or reader for SPIA students' Masters theses)
- Offering expertise for core SPIA coursework (guest lectures, co-teaching, etc.)
- Advising SPIA students in an official or unofficial capacity
- Integrating SPIA students into research projects or research groups
- Assisting SPIA students in finding internships through personal or professional connections
- Attending SPIA-sponsored intellectual campus events such as lectures, debates, symposia etc.
- Attending other SPIA-related events to build a more substantial broader intellectual community
- Other (explain)

### **Scholarly, practice, and/or professional service criteria for affiliation with SPIA: To qualify as a SPIA cooperating faculty member, you must be involved in some combination of the following activities on a regular basis.**

- Publication on global politics or international affairs
- Presentations at international conferences
- Grants and funding for international projects
- Service on international boards
- Service on international program committees
- Membership & activity in international academic or professional associations
- Substantial field research outside of the United States
- International consulting on policy issues
- Other (explain)

**Cooperating faculty status: Our criteria follow University of Maine Graduate School criteria for graduate faculty status; if you already hold Graduate Faculty Status please select your current level.**

*Full cooperating faculty:* criteria include scholarship, teaching, public service

*Associate cooperating faculty:* criteria include a significant qualification for graduate teaching

*External cooperating faculty or scholar:* criteria equivalent to full cooperating faculty, but not located at UMaine

*Cooperating instructor:* criteria include graduate teaching; applicants must have at least a Masters degree

**Process:** Individuals who wish to begin Cooperating status with SPIA should send a letter to the Director indicating: 1) how they intend to meet the participation criteria; 2) how they have met the scholarly, practice, professional service criteria over the past five years; 3) what Graduate Faculty status they currently hold or seek. A current CV must accompany the letter. In consultation with the SPIA Policy Advisory Committee, the Director will appoint qualified individuals as Cooperating Faculty and, if an individual does not hold current Graduate Faculty status, will submit a Record of Qualifications form and a copy of the CV to the Graduate School requesting an appropriate graduate appointment.