

Full Graduate Faculty

Newly hired tenure track faculty are appointed as Full Graduate Faculty until the tenure decision or separation from the University, on submission of a completed and signed Record of Qualification (ROQ) and a copy of the CV. Tenured faculty are appointed to an appropriate Graduate Faculty status for a five (5) year term, on submission of a signed Record of Qualification (ROQ) and a copy of the CV.

Criteria for Reappointment for Full Graduate Faculty

Full members of the graduate faculty in Physics and Astronomy apply for reappointment to the Graduate School typically 3 months before the expiration of their current term. The application form(s) covering publications and other professional activity over the past 5 years, along with a current CV are submitted to the Graduate Coordinator who will present the candidate's qualifications to the Department Peer Committee.

The minimum qualifications for reappointment are:

- A continued appointment as full time faculty in the Department of Physics and Astronomy
- A record of service on Graduate Student Committees
- Success in advising graduate students
- A demonstrated level of continued scholarly activity through one or more refereed scholarly works during the past 5 year period.

Reappointment will be decided by a majority vote of the Department's Full Graduate Faculty, excluding the candidate. An appeal to reconsider may be made by the candidate at any time and will be considered within 1 month during the academic year.

Criteria for appointment/ reappointment for Associate Graduate Faculty

A member of the Department of Physics and Astronomy faculty or professional staff who:

1. does not meet the requirements for full membership
2. has an earned doctorate
3. is active in research as evidenced by publications, presentations and/or activities.

Appointment/ Reappointment will be decided by a majority vote of the Department's Full Graduate Faculty, excluding the candidate. An appeal to reconsider may be made by the candidate at any time and will be considered within 1 month during the academic year.

Criteria for appointment/reappointment as Graduate Instructor

Graduate Instructors required an earned doctorate. Appointment/ Reappointment will be decided by a majority vote of the Department's Full Graduate Faculty.

Department of Physics and Astronomy
University of Maine
Submitted to The Graduate School December 2007

Criteria for appointment/reappointment External Graduate Faculty

Members of the technical staff of research institutes with formal research associations with University of Maine, faculty at other institutions or professionals with earned doctorates who are active in research as evidenced by publications, presentations and/or activities.

Procedure for appointment/reappointment: same as for Full Members.

Criteria for Appointment/Reappointment as Emeritus Graduate Faculty

A department member who is a member of the Graduate Faculty when they retire are automatically transitioned into *Emeritus* Graduate Faculty.

Emeritus Graduate Faculty members apply for reappointment to the Graduate School typically 3 months before the expiration of their current term. The application form(s) covering publications and other professional activity over the past 5 years, along with a current CV are submitted to the Graduate Coordinator who will present the candidate 's qualifications to the Department Peer Committee.

Reappointment is based on continual scholarly engagement as evidenced through, for example, publications, conference attendance, maintenance of scholarly knowledge through the literature, or service on Graduate Committees.

Reappointment will be decided by a majority vote of the Department 's Full Graduate Faculty, excluding the candidate. An appeal to reconsider may be made by the candidate at any time and will be considered within 1 month during the academic year.