

Criteria for Membership on the History Graduate Faculty

1. **Full Graduate Faculty.** Full members of the Graduate Faculty must hold formal faculty appointments at the University of Maine. Full members of the Graduate Faculty who possess doctoral degrees may serve on University of Maine master's and doctoral committees, either as the chair or as a committee member. A Full member of the Graduate Faculty possessing a master's degree may not chair a doctoral committee, but with the permission of the Department's Chair, appropriate college dean and the Graduate School, may serve as a member of a doctoral committee, if the individual possesses a specific area of expertise essential to the makeup of the committee. Full members of the Graduate Faculty may also advise graduate students in non-thesis programs. Full members of the Graduate Faculty shall normally show evidence of publishing at least one article in a peer-reviewed journal or equivalent publication over the previous five years, along with evidence of graduate teaching and public service.

2. **Associate Graduate Faculty.** Members of the Associate Graduate Faculty are individuals with appointments at the University of Maine who do not meet all qualifications for appointment as Full Graduate Faculty. Associate members of the Graduate Faculty possess all the privileges of Full Graduate Faculty members with the exception of chairing thesis M.A. and Ph.D. committees, although Associate members may serve as co-chairs of committees. Associate members of the Graduate Faculty may chair non-thesis MA committees. Associate members of the Graduate Faculty who do not hold doctoral degrees may serve on doctoral committees only with permission of the Department's Chair, appropriate college dean and the Graduate School. Associate Graduate Faculty who serve as co-chairs shall show evidence of continued scholarly engagement, demonstrated by publications in academic journals. Associate Graduate Faculty who serve as members of a graduate committee must demonstrate continued engagement in the study of history as displayed by evidence of active research, service, and/or teaching.

3. **External Graduate Faculty.** External members of the Graduate Faculty are individuals who do not hold appointments at the University of Maine. External members of the Graduate Faculty possess all the privileges of Full Graduate Faculty members with the exception of chairing M.A. and Ph.D. committees, although they may serve as co-chairs of M.A. and Ph.D. committees. External members of the Graduate Faculty who do not hold doctoral degrees may serve on doctoral committees only with permission of the Department's Chair, appropriate college dean and the Graduate School. External members of the Graduate Faculty who serve as co-chairs, shall show evidence of publishing at least one article in a peer-reviewed journal or equivalent publication over the previous five years. External members of the Graduate Faculty who serve as members of a graduate committee must demonstrate continued engagement in the study of history or equivalent expertise in a related field as displayed by evidence of active research, service, and/or teaching.

4. **Emeritus Graduate Faculty.** Members of the Emeritus Graduate Faculty are individuals who have been granted Emeritus standing at the University of Maine. Emeritus members of the Graduate Faculty possess all the privileges of Full Graduate Faculty members with the exception of chairing M.A. and Ph.D. committees, although Emeritus members may serve as co-chairs of committees. Emeritus Graduate Faculty,

who serve as co-chairs, shall show evidence of publishing at least one article in a peer-reviewed journal or equivalent publication over the previous five years. Emeritus Graduate Faculty who serve as members of a graduate committee must demonstrate continued engagement in the study of history as displayed by evidence of active research, service, and/or teaching.

5. **Graduate Instructors.** Graduate instructors must have earned at least a master's degree. Graduate instructors may teach graduate-level (500 and 600) courses but may not advise graduate students or serve on graduate student committees.

6. **Reappointment.** The normal term of membership for all categories of Graduate Faculty shall be for five years and shall be renewable. Reappointment to the Graduate Faculty is contingent upon meeting the History Department's appointment criteria, along with a demonstrated record of service on graduate student committees, including attendance at scheduled committee meetings; success in advising graduate students (for example, completion rates of advisees); and record of compliance with established University of Maine and/or departmental policies.