

PATFA Evaluation Process

1. Part time faculty will be placed in the PATFA unit when the part time faculty member has been employed for at least two of the four immediately preceding semesters (fall or spring) and are so employed in the current semester.

2. Once in the unit, PATFA members are to be evaluated in the fourth semester of service and every fourth subsequent semester of service (i.e. teaching) at a campus.

3. These evaluations will begin in spring 2015 and will be conducted by AFUM members in the units in which the PATFA members teach.

AFUM Member's first name (person completing this form) _____

AFUM Member's last name (person completing this form) _____

AFUM Member's PeopleSoft ID Number (do not enter leading zeroes) _____

PATFA Member's first name (person being observed) _____

PATFA Member's last name (person being observed) _____

PATFA Member's PeopleSoft ID Number (do not enter leading zeroes) _____

College/Unit the course is offered by: CLAS

Select the course prefix and course number _____

Type of instructional session: _____ lecture _____ seminar _____ lab/field exp. _____ other _____

	Not Observed	Poor	Acceptable	Exemplary	Not Applicable
Begins on time in an orderly and organized fashion	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reviews and/or links to prior Learning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Clearly states outline and goal For class/session	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Makes effective use of time (achieves goals of lesson plan)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Summarizes information at end of class	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Information presented was factually correct	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Material is appropriate to course	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	Not Observed	Poor	Acceptable	Exemplary	Not Applicable
Uses visual aids/multimedia/other Materials to address learner styles	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Makes links to “real world” or other Applications	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Good mixture of student-centered And teacher-centered activities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Quality of input and/or direction From the instructor	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Use of target language 90%	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Engages all students throughout the class/session	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Atmosphere conducive to supporting a community of learners	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students are encouraged to use communicative strategies to avoid the use of English	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Students are encouraged to reflect and self-correct	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Other comments:

Overall instructional rating for the observed class session:

_____ Very ineffective _____ Ineffective _____ Somewhat Ineffective _____ Neither Effective nor Ineffective
_____ Somewhat Effective _____ Effective _____ Very Effective

Do you believe this observation is an accurate reflection of the instructional performance of this PATFA member?

_____ Yes _____ No

February 4, 2015