CLAS Pre-Tenure Faculty Research and Creative Activity Fellowship

The CLAS Pre-Tenure Faculty Research and Creative Activity Fellowship supports professional development in research and/or creative activity for untenured faculty in the second year or beyond.

**Fellowship Expectations**

1. The fellowship provides funding to the recipient’s department for one course release. Its purpose is to give pre-tenure faculty release time to advance their research and/or creative activity. Recipients will develop and submit a grant proposal for external funding, submit an article to a peer-reviewed journal, or provide equivalent evidence of research and/or creative activity. For fellowships awarded in fall 2016, the course release would be taken in fall 2017 or spring 2018. Recipients and chairs will confer about the course to be chosen, with chairs making the final selection and then notifying the dean.

2. The recipient must submit at least one proposal for external funding, one article to a peer-reviewed journal, or equivalent evidence of research and/or creative activity no later than June 1, 2018. Recipients will provide a copy of their work to the department chair and the dean at the time of submittal. Recipients who submit evidence of accomplishment other than a grant proposal or peer-reviewed journal article will explain how their work accords with the research and/or creative activity expectations of their unit for tenure and promotion.

3. If no proposal, article, or other evidence of research and/or creative accomplishment is submitted in the time specified, the recipient must replace the released course during the subsequent academic year (2018-19).

4. Fellowship recipients must submit a final report on their activities to the dean and chair no later than June 1, 2018 for a fall 2017 course release and September 1, 2018 for a spring 2018 course release.

5. No overload teaching is permitted in CLAS or other units during the semester in which the course release is granted.

**Eligibility**

This fellowship is open to untenured, tenure-track CLAS faculty in their second year or beyond. First-year CLAS faculty members hired with prior credit toward tenure are also eligible to apply.

**Funding**

The College will award up to 3 fellowships, depending on application quality and cost of associated course releases.

**Review Process**

The CLAS Faculty Awards Committee will review applications and recommend to the dean fellowships to be funded. Decisions will be based on the quality of the proposals as well as the distribution of fellowships across departments in the College.

**DEADLINE–Monday, November 14, 2016, 4:00 PM**
CLAS Pre-tenure Fellowship Application Instructions

1. Cover sheet

Obtain signatures for the completed cover sheet and submit it with your application.

2. Abstract (Word limit: 200 words)

Provide a concise overview of your project, writing with the educated layperson in mind.

3. Description (Word limit: 2000 words)

Writing with the educated layperson in mind, present a clear description of the proposed project, whether it be a grant proposal, a publication, or research and/or other creative activity. Discuss the objectives of the proposed project, its importance to the field and to your own program of research and/or creative activity, relevant literature, how the project will be accomplished, plan for analyzing data if appropriate, and expected outcomes (presentation and/or publication outlets, exhibition venues, or other appropriate outcomes).

- For grant proposals: Identify at least one potential source of external funding and delineate how the proposed project meets the criteria of that grant program. Include the grant program’s URL.
- For publication proposals: Identify at least one peer-reviewed scholarly journal and explain how the proposed project fits the aims and scope of that journal. Include the journal URL.
- For other proposals: Explain how your project will be evaluated and disseminated. Include a URL if available.

4. Bibliographic Information

Include a bibliography of no more than 2 pages demonstrating an awareness of relevant literature or research in the field.

5. Brief Curriculum Vitae

Include a curriculum vitae of no more than 3 pages listing major academic and employment activities, including lectures and publications, honors and awards, and service activities.

DEADLINE–Monday, November 14, 2016, 4:00 PM
CLAS Pre-Tenure Faculty Research and Creative Activity Fellowship

Name: 

Department/s: 

Campus Address and Phone: 

Email Address: 

Proposal Title: 

Endorsements: 

By signing below, the faculty member certifies that s/he will follow the terms of the fellowship, including the requirements to report on activities completed during the fellowship period, to submit one proposal for external funding, one journal article to a peer-reviewed journal, or equivalent, with explanation, and to replace the course release if no proposal is submitted.

____________________________________  
Signature of applicant                     Date

By signing below, the department chair confirms the applicant’s eligibility, indicates support for the application, and certifies that the department will be prepared to manage the course release.

____________________________________  
Signature of department chair*            Date

____________________________________  
Signature of chair/director/dean*         Date

*For joint appointments, obtain signatures from administrators in both departments/units.

For questions, please contact Associate Dean Jessica Miller, 581-1924, jessica.miller@maine.edu.

Please submit application as a single PDF to clas@maine.edu by Monday, November 14, 2016, 4:00 PM.