Application Instructions

Students are required to meet with the Study Abroad Advisor prior to applying in order to identify and select a program which is a good fit academically, culturally and financially.

Eligibility Requirements

- be enrolled at UMaine full-time in the semester prior to studying abroad
- have completed two semesters of college by the start of the study abroad program
- 2.5 minimum cumulative GPA required (3.0 for most direct exchange programs)
- good academic and disciplinary standing
- meet foreign language proficiency requirements, if needed

Application Deadlines

Please note that UMaine has a rolling admissions policy. Students are strongly encouraged to apply as early as possible as some programs, particularly direct exchange programs, fill prior to the deadlines:

- **February 20** – for Summer, Fall and Academic Year programs
- **October 15** – for Spring programs

Application Checklist

A complete application will include the following items submitted to the Office of International Programs, 240 Estabrooke Hall, Orono:

- Application Form
- $150 non-refundable application fee via check (payable to “University of Maine”) or cash or by electronic check at [www.umaine.edu/international](http://www.umaine.edu/international) (you will need the bank account number and routing number) – Please print electronic payment receipt and attach to application.
- Small photo

Submit Application to:

Study Abroad (re: Application)
Office of International Programs
University of Maine
5727 Estabrooke Hall, room 240
15 Estabrooke Dr
Orono, ME 04469-5727
Frequently Asked Questions

Q: Can I submit my application form, fee and photo separately?
   A: We prefer to receive them all together.

Q: What kind of photo is required for this application?
   A: A small photo of the student’s face is requested for office use only. Black and white or color photos printed by the students are acceptable, as long as they fit in the outlined photo dimensions.

Q: Is my UMaine study abroad application fee refundable?
   A: Once the application form and fee is processed, the fee is not refundable.

Q: What if I am applying to the same program at the same location for more than one semester or summer term?
   A: Submit only one application and one fee for both programs indicating the correct period of time abroad.

Q: Can I apply to two different programs at two different locations consecutively? For example, (a) fall at API France and spring at USAC Spain or (b) Summer I at USAC Spain and Summer II at USAC Germany?
   A: Yes, just submit an application form and fee for each separate program. Check with the Study Abroad Advisor about the visa requirements for each program/destination.

Q: My GPA is lower than the required GPA. Can I still apply to study abroad?
   A: Make an appointment with the Study Abroad Advisor to discuss your GPA and study abroad plans.

Q: Can I defer my study abroad application to a later time?
   A: Once your application form and fee is processed by the Office of International Programs, you cannot roll over your application fee if deferring your study abroad to a later time.

Q: What if I decide to extend my study abroad program?
   A: While abroad, if you decide to extend for another semester/term, contact the Study Abroad Advisor immediately. A new application form and fee will be required for the added period abroad.
Application to Study Abroad

Name: ________________________________ Date of Birth: ________________  □ Male □ Female

Local Address: __________________________________________________________

Permanent Address: __________________________________________________________________

Local Phone Number: _____________________ Country of Citizenship: ______________________

Do you have a valid (current) passport? __________ If not, have you already applied for one? __________

UMAINE INFORMATION

MaineStreet ID: ______________ GPA: _______ @maine.edu Email ________________________________

Year in School: □ First-year □ Sophomore □ Junior □ Senior □ Graduate □ Other: ________________

Residency: □ In-State □ Out-of-State □ New England Regional (NEBHE) □ International

UMaine College: ________________ Major/Minor: ________________________________

Academic Advisor: ____________________________ Expected Graduation Date: ________________

Have you ever been found responsible for an academic or disciplinary violation? □ Yes □ No If yes, please explain by attaching a separate sheet.

Have you ever been convicted of a misdemeanor, felony, or other crime, or adjudicated of committing a juvenile crime? □ Yes □ No If yes, please explain by attaching a separate sheet.

Do you currently receive Financial Aid? □ Yes □ No If yes, what type(s): □ Grants □ Scholarships □ Loans

If you receive Financial Aid, do you intend to use it for your study abroad program? □□ Yes □□ No

STUDY ABROAD PROGRAM INFORMATION

First Choice: □ Academic Year 20____ □ Fall 20____ □ Spring 20____ □ Summer 20____

Study Abroad Program: __________________________ Host City & Country: ______________________

Host University/Program Name: __________________________ Dates: __________________________

Second Choice: □ Academic Year 20____ □ Fall 20____ □ Spring 20____ □ Summer 20____

Study Abroad Program: __________________________ Host City & Country: ______________________

Host University/Program Name: __________________________ Dates: __________________________

I certify that the information on this application form is accurate and true.

Signature______________________________ Date_________________________
OFFICE USE ONLY

Attach receipt

OFFICE USE ONLY

Payment received by: ________________ Date: ________________

☐ Cash   ☐ Check # ________________ ☐ Electronic Payment (attach printed receipt)

OFFICE CHECKLIST

☐ Advisor’s database ________________

☐ Database ________________

☐ Checklist ________________

☐ A/P Mail List ________________