

# Application Instructions

**Students are required to meet with the Study Abroad Advisor prior to applying** in order to identify and select a program which is a good fit academically, culturally and financially.

## Eligibility Requirements

- be enrolled at UMaine full-time in the semester prior to studying abroad
- have completed two semesters of college by the start of the study abroad program
- 2.5 minimum cumulative GPA required (3.0 for most direct exchange programs)
- good academic and disciplinary standing
- meet foreign language proficiency requirements, if needed

## Application Deadlines

Please note that UMaine has a rolling admissions policy. Students are strongly encouraged to apply as early as possible as some programs, particularly direct exchange programs, fill prior to the deadlines:

**February 20** – for Summer, Fall and Academic Year programs

**October 15** – for Spring programs

## Application Checklist

A complete application will include the following items submitted to the Office of International Programs, 240 Estabrooke Hall, Orono:

- Application Form
- \$150 non-refundable application fee via check (payable to “University of Maine”) or cash or by electronic check at [www.umaine.edu/international](http://www.umaine.edu/international) (you will need the bank account number and routing number) – Please print electronic payment receipt and attach to application.
- Small photo

## Submit Application to:

Study Abroad (re: Application)  
Office of International Programs  
University of Maine  
5727 Estabrooke Hall, room 240  
15 Estabrooke Dr  
Orono, ME 04469-5727

## Frequently Asked Questions

**Q: Can I submit my application form, fee and photo separately?**

A: We prefer to receive them all together.

**Q: What kind of photo is required for this application?**

A: A small photo of the student's face is requested for office use only. Black and white or color photos printed by the students are acceptable, as long as they fit in the outlined photo dimensions.

**Q: Is my UMaine study abroad application fee refundable?**

A: Once the application form and fee is processed, the fee is not refundable.

**Q: What if I am applying to the same program at the same location for more than one semester or summer term?**

A: Submit only one application and one fee for both programs indicating the correct period of time abroad.

**Q: Can I apply to two different programs at two different locations consecutively?** For example,  
(a) fall at API France and spring at USAC Spain or  
(b) Summer I at USAC Spain and Summer II at USAC Germany?

A: Yes, just submit an application form and fee for each separate program. Check with the Study Abroad Advisor about the visa requirements for each program/destination.

**Q: My GPA is lower than the required GPA. Can I still apply to study abroad?**

A: Make an appointment with the Study Abroad Advisor to discuss your GPA and study abroad plans.

**Q: Can I defer my study abroad application to a later time?**

A: Once your application form and fee is processed by the Office of International Programs, you cannot roll over your application fee if deferring your study abroad to a later time.

**Q: What if I decide to extend my study abroad program?**

A: While abroad, if while abroad you decide to extend for another semester/term, contact the Study Abroad Advisor immediately. A new application form and fee will be required for the added period abroad.



OFFICE OF INTERNATIONAL PROGRAMS  
5727 ESTABROOKE HALL, ROOM 240  
ORONO, ME 04469-5727  
TEL. (207) 581-1509 FAX. (207)-581-2920

Please attach a  
**photo** with a  
paper clip.

# Application to Study Abroad

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  Male  Female

Local Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Local Phone Number: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Do you have a valid (current) passport? \_\_\_\_\_ If not, have you already applied for one? \_\_\_\_\_

## UMAINE INFORMATION

Name on FirstClass \_\_\_\_\_ MaineStreet ID: \_\_\_\_\_ GPA: \_\_\_\_\_

Year in School:  First-year  Sophomore  Junior  Senior  Graduate  Other: \_\_\_\_\_

Residency:  In-State  Out-of-State  New England Regional (NEBHE)  International

UMaine College: \_\_\_\_\_ Major/Minor: \_\_\_\_\_

Academic Advisor: \_\_\_\_\_ Expected Graduation Date: \_\_\_\_\_

Have you ever been found responsible for an academic or disciplinary violation?  Yes  No If yes, please explain by attaching a separate sheet.

Have you ever been convicted of a misdemeanor, felony, or other crime, or adjudicated of committing a juvenile crime?  Yes  No If yes, please explain by attaching a separate sheet.

Do you currently receive Financial Aid?  Yes  No If yes, what type(s):  Grants  Scholarships  Loans

If you receive Financial Aid, do you intend to use it for your study abroad program?  Yes  No

## STUDY ABROAD PROGRAM INFORMATION

**First Choice:**  Academic Year 20\_\_\_\_  Fall 20\_\_\_\_  Spring 20\_\_\_\_  Summer 20\_\_\_\_

Study Abroad Program: \_\_\_\_\_ Host City & Country: \_\_\_\_\_

Host University/Program Name: \_\_\_\_\_ Dates: \_\_\_\_\_

**Second Choice:**  Academic Year 20\_\_\_\_  Fall 20\_\_\_\_  Spring 20\_\_\_\_  Summer 20\_\_\_\_

Study Abroad Program: \_\_\_\_\_ Host City & Country: \_\_\_\_\_

Host University/Program Name: \_\_\_\_\_ Dates: \_\_\_\_\_

*I certify that the information on this application form is accurate and true.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

Attach receipt

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**OFFICE USE ONLY**

Payment received by: \_\_\_\_\_ Date: \_\_\_\_\_

Cash     Check # \_\_\_\_\_     Electronic Payment (attach printed receipt)

**OFFICE CHECKLIST**

Advisor's database \_\_\_\_\_

Database \_\_\_\_\_

Checklist \_\_\_\_\_

A/P Mail List \_\_\_\_\_