**UNIVERSITY OF MAINE SYSTEM**

**Tenure and Promotion Application Form**

**(The candidate is requested to write all headings into the final application. If the information requested in a particular section does not apply, the candidate should indicate “not applicable”)**

**I.**  **FACE DATA**

## A. NAME

**B. PRESENT RANK**

### C. COLLEGE/DEPARTMENT

### D. PROFESSIONAL EXPERIENCE

|  |  |  |
| --- | --- | --- |
| **YEAR(S)** | **EMPLOYER(S)** | **POSITION(S)** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

### E. EDUCATIONAL BACKGROUND

|  |  |  |  |
| --- | --- | --- | --- |
| **YEAR(S)** | **INSTITUTION(S)** | **FIELD** | **DEGREE** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**II.** **RECORD OF ACTIONS**

#### A. INITIAL PROBATIONARY APPOINTMENT

### 1. Date:

2. Length of Initial Appointment:

1. Prior Experience Credited toward Tenure:
2. Rank:

##### B. REAPPOINTMENTS

|  |  |
| --- | --- |
| **DATE(S)** | **LENGTH** |
|  |  |
|  |  |
|  |  |

**C. PROMOTION(S)**

|  |  |
| --- | --- |
| **EFFECTIVE DATE(S)** | **TO RANK** |
|  |  |
|  |  |
|  |  |

**D. RECOMMENDATIONS FOR:**

|  |  |  |  |
| --- | --- | --- | --- |
| **RECOMMENDING BODY** | **RECOMMENDATION**  **(YES/NO/**  **NO ACTION)** | SIGNATURE | **DATE** |
| Peer Committee |  |  |  |
| Dean |  |  |  |
| Provost/VPAA |  |  |  |
| President |  |  |  |

##### E. EXCEPTIONS TO BOARD OF TRUSTEES POLICY

None/Yes

### F. TRANSMITTAL LETTERS

1. President

2. Provost/VPAA

3. Dean

**III.**  **CANDIDATE'S PROFILE**

##### A. DOCUMENTATION OF TEACHING

### B. DOCUMENTATION OF SCHOLARSHIP AND PROFESSIONAL ACTIVITY

1. Publications and Creative Works

2. Scholarly and Creative Work in Progress

3. Professional Presentations

1. Other Scholarly Activity

5. Statement on the Status of Candidate's Scholarly and Creative Work

### C. DOCUMENTATION OF RESEARCH/TRAINING GRANTS

#### D. DOCUMENTATION OF DEPARTMENT/CAMPUS/COLLEGE SERVICE

#### E. DOCUMENTATION OF PUBLIC SERVICE

#### F. DOCUMENTATION OF SPECIAL RECOGNITION/AWARDS

**IV.** **EVALUATIONS OF TEACHING**

#### A. STUDENT EVALUATIONS OF TEACHING

This summary has been verified by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Summary of quantitative student evaluations
2. Summary of qualitative student evaluations

#### B. OTHER EVALUATIONS OF TEACHING

1. Peer evaluations of teaching

1. Teaching awards

3. Teaching of graduate students in the classroom and thesis advising

**V.** **DEPARTMENTAL PEER COMMITTEE EVALUATION**

###### A. EVALUATION LETTER

1. Evaluation of Teaching

1. Evaluation of Scholarship

3. Evaluation of Service

###### B. RECOMMENDATION/RECOMMENDED ACTION

# VI. LETTERS OF REVIEW

# A. LETTERS INTERNAL TO (university name)

B. LETTERS INTERNAL TO THE UNIVERSITY OF MAINE SYSTEM, BUT EXTERNAL TO (university name)

#### C. LETTERS EXTERNAL TO THE UNIVERSITY OF MAINE SYSTEM AND (university name)

**APPENDIX: CURRICULUM VITAE**