

FOR EMPLOYEES



MyLibertyConnection®—
the fast and easy way to
report your disability claim!

Report your claim online at MyLibertyConnection®

Expecting a baby? Have surgery scheduled?

MyLibertyConnection.com is the secure, one-stop Web address to file a disability claim with Liberty Mutual Insurance Group Benefits.

When do I report a claim?

You should report a claim as soon as you know you'll be away from work due to illness, injury, maternity, or other authorized reason.

How do I report a claim?

- 1 Log in to MyLibertyConnection.com. (First-time users will need to register using your company code: **UMS-EE**.)
- 2 Click "Report a New Claim" and answer a few questions:
 - About you—including a Social Security number or other ID as required by your employer
 - About your claim, including reason and dates of absence
 - Employer contact information, as well as physician contact information for disability claims
- 3 Click "Submit." For disability claims, you'll also be asked to download, sign, and submit a medical authorization form to your doctor.

Note: For employees without Internet access, claim intake is also available at 1-888-408-7300.

Get started now!

Register today by visiting
www.mylibertyconnection.com.
We will be here when you
need us.

We offer you peace of mind ... online.

That's it! You'll receive a confirmation report, and within three business days, Liberty Mutual Insurance Group Benefits will contact you to review your claim—so no question goes unanswered.

Later on, you can come back anytime to:

- Check the status of a claim
- Access current contact information for your case manager
- Review claim payment information including date of issue, net amount, and payment method
- Access claim forms



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