APPLICATION OF INTENT TO APPLY TO THE **FOUR PLUS ONE PROGRAM** IN **HISTORY** AT THE UNIVERSITY OF MAINE

**Contact: Graduate Program Coordinator, Dr. Anne Knowles, 325 Stevens Hall, anne.knowles@maine.edu, 581-1919**

**Return the completed digital application to: Dr. Knowles**

NOTICE: This form is an internal departmental application to be considered for admission to an accelerated Four Plus One (4+1) option at the University of Maine. **A listing of all accelerated programs is available at** [**umaine.edu/graduate/programs/accelerated-programs/**](https://umaine.edu/graduate/programs/accelerated-programs/)**.**

**The form must be submitted to the History program and NOT to the Graduate School.** Students must apply to the 4+1 track in their junior year and to the Graduate School during their senior year (see Accelerated Program Timeline). Once accepted into this track, students may take up to 9 credits of graduate coursework beginning in their senior year. The credits will be transferred to the student’s graduate record upon formal admission to the Graduate School and successful completion of the 4+1 curriculum.

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MaineStreet ID \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Family Name) (First) (Middle)

Other names under which records may be filed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Street) (City, State) (Zip Code) (Country)

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester you expect to take first graduate course? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current undergraduate degree you are seeking:

Proposed graduate program of study: **4+1 graduate program**

List in chronological order all institutions of collegiate standing, and location, that you have attended. Include dates of entering and leaving degrees received or for which you are a candidate. The department will access transcripts from the University of Maine. Transcripts from other colleges and universities must be sent **directly** from these institutions to: **PROGRAM COORDINATOR, Dr. Knowles.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Institution | Dates Attended | Major | Name of Degree or Diploma | Date Degree Received or Expected |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Cumulative undergraduate average on a 4.0 scale (A=4):\_\_\_\_\_\_\_\_\_\_\_\_.

List any honors, prizes or scholarships previously awarded to you on the basis of academic achievement, or any honor societies to which you have been elected. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

List any employment or other activities related to your current undergraduate program or the proposed graduate program of study. If you have taught, name subjects.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Optional**

Provide the date you have taken or intend to take the **Graduate Record Examination** (Not required until senior year)

Date of Exam\_\_\_\_\_\_\_\_\_\_

GRE scores: Verbal \_\_\_\_\_\_\_\_\_\_\_ Quantitative \_\_\_\_\_\_\_\_\_\_\_ Analytical Writing \_\_\_\_\_\_\_\_\_\_\_ Subject \_\_\_\_\_\_\_\_\_\_

Please have the official scores from the GRE exams sent directly to the University of Maine Graduate School from the testing institution. Theinstitution code for UMaine (ORONO) is 3916.

Note: You may examine test review materials and register for the GRE Computer-based General Test at http://www.ets.org

List names and addresses of three people whom you are asking to send letters of recommendation. Letters of recommendation must be recent and must be written by people qualified, through personal experience with your academic work, to judge your capacity for advanced study. Current university instructors would be highly appropriate. Applicants should request the named people to send their recommendations directly to the Four Plus One Coordinator listed at the top of this application. Hard copy and/or electronic letters are acceptable.

|  |  |
| --- | --- |
| Name | Address (include physical address, email and phone) |
| 1.  |  |
| 2.  |  |
| 3. |  |

In the space below, compose a brief essay (300-500 words) to be read by the **Graduate Faculty Admissions Committee** that describes your academic and personal intentions and objectives. Identify any special interest you would like to pursue now or in the future.

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**REQUIRED SIGNATURE OF ALL APPLICANTS**

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IMPORTANT NOTIFICATIONS**:

Admission decisions for the ***Four Plus One Track*** cannot be made until the complete application is received. All application materials become part of the permanent records of the University of Maine and are not returned. It is your responsibility to keep copies and be sure your application materials are complete and have all been received by the Graduate Program Coordinator.

In complying with the letter and spirit of applicable laws and in pursuing its own goals of pluralism, the University of Maine shall not discriminate on the grounds of race, color, religion, sex, sexual orientation, national origin or citizenship status, age, disability, or veterans status in employment, education, and other areas if the University. The University provides reasonable accommodations to qualified individuals with disabilities upon request. Questions and complaints about discrimination in any area of the University should be directed to the Director of equal Opportunity, 101 N. Stevens, 207-581-1226. Inquiries about discrimination may also be referred to the Maine Human Rights Commission, U.S. Equal Employment Opportunity Commission, Office for Civil Rights for U.S. Department of Education or other appropriate federal or state agencies.

**Accelerated (4+1) Program Timeline**

Junior Year:

Student will submit an internal application signifying their intention to pursue a 4+1 accelerated graduate program at the University of Maine.

Program will review application and send student a letter informing him/her of admission status (copying Graduate School).

Once accepted by the program, the student will be considered to be in a 4+1 track and will take the prescribed curriculum specified in the original 4+1 program proposal.

Senior Year:

Student completes up to nine credits of prescribed graduate level coursework.

Student submits formal application to the Graduate School.

Note: Programs may waive standard admission requirements for 4+1 students such as GRE scores and letters of recommendation at the program’s discretion.

Graduate program and Graduate School review application. Graduate School sends admission letter in consultation with graduate program coordinator. Acceptance by the Graduate School constitutes admission to the Graduate School and to the 4+1 program for students who had been previously admitted to a 4+1 track and had satisfied all conditions of admission.

Graduate (Plus One) Year:

Student completes graduate course work within 15 months of acceptance to Graduate School.

Upon successful completion in the 15 month timeframe, up to 9 graduate credits taken as an undergraduate will be applied to the student’s graduate program.

**Template Admission Letter**

Dear <student name>,

Upon the recommendation of the graduate admissions committee for the (name) program, it is my pleasure to inform you that you have been admitted to the accelerated (4+1) track leading to a Master of (Arts/Science, etc) in (program name).

This offer is contingent upon your maintaining an overall 3.0 GPA through the remainder of your undergraduate program, and your satisfactorily completing the required graduate level courses (up to 9 credits) which may be applied towards both your undergraduate and graduate degrees, if you earn grades of B or higher in these courses.

During your senior year, you must submit a formal application to the University of Maine Graduate School **(umaine.edu/graduate/apply/).** The $65 application fee will be waived. In addition to the graduate application, we require that the following items be submitted to the Graduate School in order for you to be formally admitted:

***LIST ITEMS, IF ANY***

Upon successful completion of your master’s degree program in 15 months or less, you will receive transfer credit for up to three graduate courses (nine credits) taken as an undergraduate student after you were admitted to the 4+1 track.

Please feel free to contact me with any questions. Congratulations again on your admission to the accelerated program track! We look forward to your continued study at the University of Maine.

Sincerely,

Graduate Coordinator

pc: Graduate School