

GSG Meeting 11/20/2019

Time meeting was called to order: 12:03 P.M

Approval of meeting minutes 11/06/2019 Approved by majority

General:

- The senate was asked to provide feed back and was asked to re-convene at 12:09

President:

- A new interim provost has been appointed
- Grad initiative an initiative for professional development for graduate students
- The grad school has partnered with other centers including graduate teaching academy
- Vision Goals 1.1.4 the objective is to provide a range of educational programs, including non-credit educational programs, professional development programs and partnership across campus (<https://umaine.edu/wp-content/uploads/sites/2/2019/08/SVV-Strategic-Framework.pdf>)

Treasurer:

- Auditing of 2018-2019 spending

Secretary:

- Attendance

Board of Trustees Representative (BOT):

- The term for the current BOT representative ends this semester and candidate chosen by the graduate school will be meeting the president
- The last BOT meeting notes at University of Maine Farmington has been uploaded in the senator's folder

OPD officer:

- Planning for Spring Appreciation event: An event to choose and award the most outstanding students from each school
- Graduate School Charity Event: More details will be announced soon

Vice President:

N/A

Grants officer:

- **Procedure Used for Fall 2019**
- November 6: Met with Michael Wilczek, Grants Officer for AY2018-2019, to develop tentative plan to present to GSG Senate that afternoon. Google Form to establish review sessions was sent out to individuals who had previously volunteered to review grants.
- November 11: Volunteers were grouped into review sessions and grant applications were sent to each group to review. Goal was four reviewers per group. Each group was assigned approximately ten applications to score
 - Conflicts of interest were minimized by not allowing reviewers to score grants in the category in which they applied. Also tried to avoid reviewers scoring applications from applicants they may know. Reviewers could recuse from scoring an application for this reason.
 - Review sessions consisted of discussion among the reviewers about the scores each reviewer gave for each component of the scoring rubric. Discussion served the purpose of clarifying the scoring instructions and allowing reviewers to voice opinions on why a grant deserved a particular score. Reviewers were free to change their scores during discussion, but were not forced to do so, unless they had a misinterpretation of the application rules or some other technical error that resulted in points being taken away, or given, for objectively wrong reasons.
 - Review sessions were held at 9:00-11:00 AM and 4:30-6:30 PM on the following days (donuts & coffee provided in morning and pizza at night):
 - 11/14
 - 11/15

- 11/18
- 11/19
- 11/20
- November 20: review sessions finished
- November 21 – November 24: scores for individual grants were tallied, applications were sorted by score, funding was set at 70% of applicants (voted on previously by the GSG Senate, an increase from 60-65% in previous years). Clubs applications were all funded at 100%, with accompanying notes on clarifications reviewers would like to see in the future.
- November 25: applicants were informed that packets are ready for pick up in Stodder Hall

Committee Meeting: 12:20 P.M

Meeting Adjourned: 1:00 P.M