

**Graduate Student
Government**
University of Maine
Office of the Grants Officer



5775 Stodder Hall
Orono, ME 04469-5755
Tel: (207) 370-9264
www2.umaine.edu/gsg

**Grant Readers' Score Sheet
2017 Fall**

_____ Degree Related	ID #:	1	<input type="text"/>
_____ Travel to Present	Amount Requested: \$	2	<input type="text"/>
_____ Reimbursement		3	<input type="text"/>

Remember: Tally your scores before the grants readers' meeting and this round you may submit the entire application back to the applicant if you want to make in text corrections.

	Possible	Score
ABSTRACT	40	
Description of Research or Concentration	10	
Proposed Use of Funds	5	
Significance to the Field	5	
Significance to the University of Maine and/or the State of Maine	5	
Grammar and Spelling	5	
Cohesiveness and Style	10	
<i>Technical Jargon or Colloquial Language</i>	-4	
ITEMIZED BUDGET	20	
Easy to Read and Professional Format	10	
Minimum of Three (3) Price Quotes <i>or Rationale Provided in Budget Explanation</i>	5	
Followed Pricing Guidelines: Mileage and/or Per Diem Rates	5	
<i>Calculation Errors</i>	-4	
BUDGET EXPLANATION	25	
Description of Grant Utilization	10	
Most Economic Choice and Rationale Provided	10	
Additional Funding Explored	5	
<i>Weak or Illogical Spending Rationales</i>	-4	
OVERALL DIRECTIONS	15	
Header on All Pages: Semester, Funding Category, and ID Number & correct format	5	
Double Spaced, One-inch Margins, 12-point Font, Times New Roman	5	
Correct File Name; All Materials Included	5	
<i>Failure to Follow Instructions</i>	-9	
TOTAL SCORE:	100	
READER'S COMMENTS		