

**Graduate Student
Government**
University of Maine
Office of the Grants Officer



5775 Stodder Hall
Orono, ME 04469-5775
www2.umaine.edu/gsg

**Grant Readers' Score Sheet
Fall 2018**

_____	Degree Related	ID #	1	<input type="text"/>
_____	Travel to Present	Amount Requested: \$	2	<input type="text"/>
_____	Reimbursement		3	<input type="text"/>

Remember: Tally your scores before the grants readers' meeting

	Possible	Score
ABSTRACT	40	
Description of Research or Concentration	10	
Proposed Use of Funds	5	
Significance to the Field	5	
Significance to the University of Maine and/or the State of Maine	5	
Grammar and Spelling	5	
Cohesiveness and Style	10	
<i>Undefined Jargon, Unclear terminology, or Colloquial Language</i>	-2	
ITEMIZED BUDGET	20	
Easy to Read and Professional Format	10	
Minimum of Three (3) Price Quotes or Rationale Provided in Budget Explanation	5	
Followed Pricing Guidelines: Mileage and/or Per Diem Rates	5	
<i>Calculation Errors or Spelling Errors</i>	-4	
BUDGET EXPLANATION	25	
Description of Grant Utilization	5	
Most Economic Choice and Rationale Provided	10	
Additional Funding Explored	5	
Cohesiveness, Style, Grammar, and Spelling	5	
<i>Weak or Illogical Spending Rationales</i>	-4	
OVERALL DIRECTIONS	15	
Header on All Pages: Semester, Funding Category, and ID Number & correct format	5	
Double Spaced, One-inch Margins, 12-point Font, Times New Roman	5	
Correct File Name; All Materials Included	5	
<i>Failure to Follow Instructions</i>	-9	
TOTAL SCORE:	100	
READER'S COMMENTS		

Additional Comments: