



5775 Stodder Hall, Room 42
Telephone: 207.581.3221
Web: umaine.edu/graduate

Orono, Maine 04469-5775
Fax: 207.581.3232
Email: graduate@maine.edu

Request for On-Leave Status

This request must be initiated by the student to petition for a leave of enrollment. The student should review the section on continuous enrollment in the Graduate Catalog and communicate their intentions with their advisor. Once the student initiates the petition, it must then be forwarded to the advisory committee chair or graduate coordinator for approval and signature. When the student has obtained the necessary signatures, the petition must be forwarded to the Graduate School for review.

Received by Graduate School

Name _____ Student ID _____
Address _____ City _____ State _____ Zip Code _____
Degree Program _____
Last Semester Enrolled in Courses or Research at UMaine: Fall Spring Summer Year _____

Admission Status: Full-Time Part-Time

If registered for the current semester, should we drop these courses? Yes No

Students Enrolled Full-Time

I wish to apply for On-Leave Status for the following consecutive semesters: Fall 20____ Spring 20____ Summer 20____

Students Enrolled Part-Time

I wish to apply for On-Leave Status for the academic year: 20____ through 20____

Reason for On-Leave Request (provide brief details)

I acknowledge that I will be out of contact with the University of Maine Graduate Faculty and facilities for the period indicated. In order to maintain my place in the Graduate School, I petition for approval of the above request. I have read carefully the regulations covering continuous enrollment given in the most recent issue of the Graduate School Catalog.

Student Signature Date

Advisor/Chair or Graduate Coordinator Date

Office Use Only
Cleared Account Balance Verified on _____ Bursar's Office Approval _____
Graduate School Action: Approved Denied