



**Graduate Board
Room 57, Stodder Hall
Thursday, May 17, 2018
3:00 pm - refreshments
3:15 pm -meeting**

AGENDA

1. Introduction of new GB members and review of GB member list
2. Review/approval of the April 26, 2018 Graduate Board minutes
3. May 1, 2018 Graduate Curriculum Committee report
4. Special Event
5. 2018-19 Executive Committee election
6. Graduate Commencement
7. Resolution regarding submission of ETDs to the DigitalCommons@UMaine
8. Wrap-up discussion of splitting TA Orientation into STEM and non-STEM sections
9. Items arising

Graduate Board
Room 57, Stodder Hall
April 26, 2018

Attending: P. Agrawal, J. Artesani, J. Ballinger, K. Beard, D. Bousfield, T. Bowden, S. Butler, S. Delcourt, C. Gerbi, L. Hicks, C. Isenhour, Z. Jin, J. Kelley, M. Kienzler, K. Kreutz, M. LaRocque, S. Marrs, J. McClymer, I. Mette, E. Pandiscio, J. Rosenbaum, M. Shea, C. Spnarski, K. Vekasi, C. Gonzales Villacorta

Graduate School: L. Dupee

Guests: D. Rollins

1. Approval of the March 2018 Graduate Board minutes
Motion to approve, seconded, unanimously approved.
2. March Curriculum Committee Reports
S. Delcourt presented the following courses which were recommended by the Curriculum Committee at their April 10th meeting for approval by the GB.

New Courses:

MEE 551 Robot Dynamics and Control
EHD 504 Teaching and Assessing for Student Learning in the Secondary School
EEL 543 Literacy Teaching and Learning Part I
EEL 544 Literacy Teaching and Learning Part II
EEL 552 An Exploration of the Writer's Workshop in PreK-12 Classrooms
EEL 554 An Exploration of the Reader's Workshop in PreK-12 Classrooms
EEL 556 An Exploration of the Language Workshop in PreK-12 Classrooms
EEL 580 Theoretical Perspectives within MPCL Coaching Part I
EEL 581 Theoretical Perspectives within MPCL Coaching Part II
EEL 582 Clinical Practices in MPCL Coaching Part I
EEL 583 Clinical Practices in MPCL Coaching Part II

Modifications:

IMD 562 Research Studio III: Professional Development and Large-scale Practices
EDS 645 Seminar in Teacher Leadership
Selected special education graduate courses (Prerequisite change: SED 302, SED 402, or SED 500)

Motion to approve, seconded, unanimously approved.

3. Quick items:
 - a. Maine Impact Week update
S. Delcourt asked for feedback regarding the recent UMaine Student Symposium (UMSS). There was discussion about how students felt their sessions were not highly attended, particularly in the oral presentations. On a related note, judges with oral presentations missed poster sessions, and it was suggested to separate oral presentations and posters along with a separation of odd and even numbers corresponding to time of day for stronger organizations for presenters, judges, and spectators. S. Delcourt explained that because of an event in the arena the preceding day, the UMSS had to be set up early in the morning of the event day, and because of the late start, it truncated the

schedule. There was a suggestion to pre-record or live stream talks to make-up for lack of audience. S. Delcourt will bring feedback to the steering committee and provide a more detailed report on numbers of participants/guests at next GB meeting. The date for the 2019 UMSS at the Cross Center is April 10.

b. Enrollment management update

J. Ballinger reported that there are currently 381 students confirmed for Fall 2018 compared with 299 at the same time in 2017 which at least partially seems to be due to enhanced communications with applicants through TargetX. She also noted that the Graduate School is showing an increase of about 135% in confirmations in states where the Regional Graduate Scholarship is offered.

c. Graduate Commencement

S. Delcourt reminded GB members that graduate commencement will be held May 11th at 3:00pm at the Alford arena with a reception held at Wells Conference Center immediately afterwards. He explained that the setup in the arena would be tailored to the smaller number of attendees for Graduate Commencement (fewer seats on the floor; different positioning of the speakers).

d. Additional quick announcements

S. Delcourt stated D. Neivandt is stepping down as Associate Vice President for Research and Graduate Studies to focus on directing the Graduate School of Biomedical Science and Engineering. The VPRDGS office posted two half-time Assistant Vice President for Research positions with review of applications beginning on May 14. The committee is looking for tenured faculty members with strong research backgrounds. However, the job description is open ended with the intention to match two candidates to select VPRDGS priorities.

S. Delcourt reminded GB members at May meeting EC members are elected, there will be an Engineering position available with potential for others. He encouraged members to bring AY 2018-19 newly-elected members to the May meeting.

Congratulations to Cindy Isenhour who was recognized with the CLAS Service Award, and Deborah Rooks-Ellis who was recognized with the Mark Shibles Award given to an early career faculty member in CoEHD.

4. Proposal for a 4+1 program for a BA in International Affairs and a MA in Global Policy
S. Delcourt asked K. Vekasi for clarification regarding the number of 400-level courses that could count towards the MA degree given that they could also be used for the BA degree in International Affairs. Kristin responded that the number of 400-level courses counted would be within allowable limits.

Motion to approve, seconded, no discussion, unanimous approval.

5. Discussion of ETD submissions to Maine Digital Commons

Deborah Rollins from Fogler Library explained that two-thirds students have elected access

to UMaine campus only. S. Delcourt reviewed the current three release options through DigitalCommons @UMaine: world-wide availability, UMaine campus availability, or a limited embargo period. The reality is that most students are electing to keep their work restricted to within the UMaine campus which runs contrary to UMaine's mission as a public research university. D. Rollins explained that there may be misunderstanding about what each option means. She also mentioned that there are unintended consequences of doctoral dissertations with UMaine only access not being listed in ProQuest, which disseminates bibliographic data to 35 major subject data base, making access to these dissertations very limited. S. Delourt explained the original rationale for providing UMaine only access, given the nature of the special collections department in Fogler Library where theses and dissertations were housed; but he suggested that a time limit be placed on UMaine only access. Others on GB suggested that the UMaine only option be eliminated altogether, since the world wide and embargo options should cover all faculty and student needs. S. Delcourt will discuss with the Graduate Student Government and the Executive Committee and bring a resolution back to GB. In the meantime, the default option for release on the DigitalCommons @UMaine will be changed to world-wide release.

6. Continued discussion of DRAFT policy for amount of work required by RAs

Draft GB Policy 15.2:

Graduate assistantships are available in most departments offering work leading to an advanced degree, and include teaching assistantships (TAs) and research assistantships (RAs). A number of assistantships that are funded through Federal financial aid are also available. The time spent performing the duties of an assistantship should generally not exceed an average of 20 hrs/week during the academic year. However, completion of a thesis requires a significant amount of degree-related work which will extend beyond the 20 hours per week of compensated time in order for the student to make satisfactory progress towards the degree. Students should consult with their advisors regarding an appropriate work schedule.

Motion to approve, seconded, no further discussion, one abstention, approved.

7. Continued discussion of splitting some of TA Orientation into STEM and non-STEM sections

S. Delcourt explained what the RiSE Center does for TA training of graduate TAs in STEM-related disciplines. He also explained that the Communication and English both have extensive TA training programs for their own graduate students and that possibly the Graduate School could partner with one or both departments as well as CITL to create a parallel program for non-STEM TAs. Nathan Stormer from Communication suggested that a group be pulled together to discuss this possibility.

Meeting adjourned at 4:19