



**Graduate Board  
Room 57, Stodder Hall  
Thursday, May 11, 2017  
3:00-4:00 pm**

**(Note: Due to another function scheduled at 4:30pm,  
GB meeting will start promptly at 3:00pm)**

AGENDA

1. Review/approval of the April 2017 Graduate Board minutes
2. May 2017 Curriculum Committee Report
3. Short items:
  - a. Graduate Faculty and Recognition Ceremony
  - b. Student Symposium recap and evaluation
  - c. Special event
4. Introduction of new Graduate Board members
5. Election of 2017-18 Executive Committee
6. Non-terminal master's degrees within PhD programs – revised draft of policy
7. State of the Graduate School –Carol Kim
8. Item from the Graduate Student Government –Shane Cushing
9. Items arising

**Graduate Board**  
**Room 57, Stodder Hall**  
**Thursday, April 27, 2017**  
**3:00-4:30 pm**

**Attending:** J. Artesani, S. Bennett-Armistead, X. Chen, M. Crandall (for R. Seymour), S. Delcourt, J. Ferland, B. Frederick, G. Howard, C. Isenhour, N. Jacobs, S. Jain, Z. Jin, J. Kelley, C. Kim, A. Knightly, K. Kreutz, S. Marrs, J. McClymer, R. Moratz, D. Neivandt, S. Ohno, B. Olsen, J. Seale, M. Shea, O. Smith, M. Socolow, C. Sponarski, K. Vekasi

**Graduate School:** L. Dupee

**Guest:** S. O'Shea

1. Review/approval of the March 2017 Graduate Board (GB) minutes  
Motion to approve, seconded, one abstention, approved.
2. April 2017 Curriculum Committee Report  
S. Delcourt presented the following courses which had been recommended by the Curriculum Committee at their April 11th meeting for approval by the GB.

*New Courses:*

CIE 551 - Water Wave Mechanics

NUR 644 - Healthcare Leadership and Management

PSY 602 - Clinical Research Forum

PSY 621 - Affective Science of Emotion Regulation and Psychopathology

Motion to accept, seconded, unanimously approved.

3. Short items:
  - a. Student Symposium recap and evaluation  
C. Kim expressed that the UMaine Student Symposium was well attended with community members from UMaine and the greater Bangor area as well as media coverage and over 1200 student authors. She encouraged GB members to fill out the survey evaluating the event, stating collective feedback will be shared at the next GB meeting. J. Kelley suggested each presenter should be assigned one number to help judges identify student presenters. S. Bennett-Armistead asked how widely the invitation to present had been distributed to graduate students, noting that some doctoral students in education had not received an invitation. C. Kim also suggested checking in with IPhD students and others who are not on campus all the time, including faculty. O. Smith explained the Art, New Media, and Intermedia tables did not work well for physical presentations and an alternative arrangement should be considered for next year. C. Kim stated that next year the arena space will also be secured for more presentation space, and the date - a Tuesday or a Thursday - for next year's symposium will be locked down shortly. She mentioned the availability of meeting space at the Cross

Insurance Center if classes need to meet as a group, and encouraged using language around the symposium as a “classroom free” academic day, rather than class free day.

b. Final GB meeting date?

C. Kim asked GB members how many could attend a May 11<sup>th</sup> meeting as opposed to the scheduled May 18<sup>th</sup> meeting. Since a majority of GB members could attend, the final GB meeting of the 2016-2017 academic year will be held on May 11<sup>th</sup>. S. Delcourt encouraged GB members to bring new members who will be representing their units in the 2017-2018 academic year.

c. 2017 Orientation for New TAs and Graduate Students –Samantha O’Shea.

S. Delcourt introduced Samantha O’Shea who will help coordinate the Fall 2017 orientation programs for new graduate TAs and for new graduate students. S. O’Shea will be emailing a Google form to departments in which to enter new graduate TA names; the form should be completed as soon as each program has confirmed its new TAs, and absolutely no later than July 1. Graduate teaching assistant and new graduate student orientations will be held August 23<sup>rd</sup> and August 24<sup>th</sup>, respectively.

4. Review of amendments to the Graduate School Constitution and associated definitions

D. Neivandt opened up the floor for discussion of the proposed amendments to the Graduate School Constitution. Clarification was sought about formal and informal faculty appointments as defined in the list of definitions relative to what is included within the Constitution. With GB approval to move the amendments to a vote, a physical mail ballot will be sent to departments with an all-inclusive vote to either approve or deny all the proposed amendments to the Constitution. He stated that a two-thirds majority is needed to pass the changes and stressed the importance of participation after the ballot is received.

5. Non-terminal master’s degrees within PhD programs – revised draft of policy

S. Delcourt presented the updated draft revised by the Executive Committee (EC) including feedback from previous GB meetings and discussion with EC. He explained there must be a non-thesis master’s degree program in place in order to receive a non-terminal master’s degree. He explained that programs wishing to develop a non-thesis option may do so by sending a memo to the Dean of the Graduate School which includes an outline of the proposed program curriculum comprised of at least 30 credits, Delcourt also noted a recommendation from the EC that if thesis/research credits were counted for the master’s degree, a doctoral student would need to complete an additional 6 thesis credits. The non-thesis option would then be recorded in the University’s academic inventory. S. Delcourt reminded the GB that 699 credits satisfy both thesis and non-thesis options, eliminating the need for directed research credits in the non-thesis program. D. Neivandt suggested alternative wording for the policy:

“Programs that have a non-thesis master’s degree option may offer the non-thesis master’s degree as a nonterminal degree to students who have met all requirements of the non-thesis master’s degree and who are matriculated and in good standing in a University of Maine terminal or MFA program. If thesis/research credits are applied to the 30 credits required for the non-thesis master’s degree, the student must complete at least six additional thesis/research credits after the awarding of the master’s degree in order to meet the requirements for the terminal degree.”

After several other suggested revisions were offered by GB members, N. Jacobs offered to create revised language which would be brought back to the EC for consideration and presented at the May 11th GB meeting.

6. Items arising

C. Kim reminded GB that the Hooding Ceremony will be held Friday, May 12<sup>th</sup> at 4:00pm. Faculty should report to Tammy Crosby at 3:30 pm in regalia at the Alford arena near the Zamboni entrance. She asked GB members to let the Graduate School know about outstanding students named in each program to be recognized at the Hooding ceremony.

S. Delcourt relayed there will be an increase in graduate stipends that will be of the order of \$400 to \$600.

J. Ferland informed the Graduate Board that potential budget changes at the national level threatened the Foreign Language Area Studies (FLAS) awards, which will not be awarded for the 2017-18 academic year.

Meeting adjourned at 4:27pm.

**Proposed policy on conferring non-terminal master's degree; May 11, 2017**

A program that offers a nonthesis master's degree may award that degree to a student who is matriculated in good standing in a University of Maine terminal degree program (PhD or MFA) and who has completed at least 30 graduate degree credits. Any thesis/research (xxx699) credits used for this master's degree shall not also be used for the doctoral degree. Programs may place additional requirements on the student eligibility for the master's degree.