April 7, 2022

Dear Potential Athletic Training Student,

I am excited for you as you begin the next phase of your collegiate education. Enclosed is the Athletic Training Student Candidacy Application. You must submit a compilation of your work as well as proof that you are able to continue in the athletic training profession. Follow the instructions **to the letter**. Part of the application process is for you to learn to take care of details. The other part of the application process is to make sure you meet all the academic, physical, and emotional/intellectual requirements for this health professions major.

Take time now to look at the application requirements. You need to submit an updated Physical Examination (PE) form. This fulfills CAATE standards and is in place for your safety.

You will also need to show proof of a background check. Start this process early, too, as it usually takes time to get the information back. This is from the College of Education’s web page and though we are not teaching candidates, the same applies for athletic training student candidates:

[**CHRC/fingerprinting**](https://umaine.edu/edhd/wp-content/uploads/sites/54/2015/01/Fingerprinting2013.pdf)**–** All teacher preparation program students are required to complete and pass a Criminal History Records Check/fingerprinting through the Maine Department of Education as part of their Teacher Candidacy and prior to any field experience.  Students can register for fingerprinting on the following website:  [https://me.ibtfingerprint.com](https://me.ibtfingerprint.com/).   Additionally, students must complete a one-page application and submit a $15 fee to have the Maine Department of Education process an approval card which will be mailed directly to you at the address noted on the application.

The deadline for this document will be August 1. If you are having difficulty compiling some information, let me know in advance so we can make a plan. Your test from KPE 100 Bloodborne Pathogens test is proof of Bloodborne pathogens training. You must submit the KPE 100 hours log. You must submit your completed skills pack from KPE 250.

All paperwork must be bound using a spiral binder (no 3-ring binders) and received by August 1, 2022 to be considered for acceptance into the professional courses of the program. Once received, the program director will review your submission. If you meet the rubric criteria, you will be sent an email congratulating you to the professional aspect of the program. If you do not meet the minimal standards, your submission will go to the Clinical Education Coordinator and if necessary, the Associate Dean of Students for discussion about other possibilities for you.

Finally, you need to know that this program is your program. It will be as good as YOU make it. Classrooms, labs, and equipment are yours. You are expected to take responsibility for all aspects of your education starting with this application. We have a rich tradition here at UMaine because of the high standards set by your predecessors. Your job is to take it to an even higher level.

If you have questions, contact me at [christopher.nightingale@maine.edu](mailto:christopher.nightingale@maine.edu) .

Respectfully,

Christopher Nightingale EdD ATC  
Associate Professor of Physical Education and Athletic Training

Program Director of Athletic Training

University of Maine