School of Learning and Teaching Meeting Minutes

Generate knowledge.
Inspire learners.
Transform education.

May 4, 2018, 11:00 a.m., FFA Room, Memorial Union

Present:

➢ Call to Order 11:02 am
➢ Approval of the Minutes from April’s meeting - Approved
➢ Approval of the Agenda for today’s meeting – Approved

Announcements and updates

1. Course Approvals - Justin Dimmel - EDT 570 Leveraging Crowd-based Knowledge in K-12 Classrooms. This is one of EDT catalog base class offerings. It explores different crowd-based web sites, the information they contain, and its knowledge base. Approved and moves onto College Curriculum Committee in September.

2. Faculty Senate Update – Susan Bennett-Armistead - There has been some concerns about accommodations for students and the administration to cover these needs. Be mindful of the 48 hours to get materials into them before testing and accommodations. They are short-handed and need this time to get organized.

3. Public Policy updates—where should we post notices?
   b. We added a folder “Policy Updates” to the School of Learning and Teaching folder within the COEHD Faculty and Staff folder on the Google Drive. The link is: https://drive.google.com/drive/folders/1Kkqn0CLy6VPArXsxYzO1iUWuinlcjl?usp=sharing
4. **Syllabus template – Sara Flanagan** - The Special Ed syllabus template was developed by Deborah Rooks-Ellis and Sara Flanagan to standardize the syllabi used for their program. Everyone is welcome to use it and adapt to their own program and course. The italics are directions or areas to fill in with course specifics. There are underlined links to information students might find helpful. Required syllabus information does not need to be included in full in the syllabus as long as the link to the information is listed. This SED syllabus template can be found in the School folder for Syllabus Information.

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**New Business**

1. **Dean Reagan:** The College and School reorganization is still in progress.

   We are not doing the College reorganization as piece-meal, but when ready, we are going do this once. Initially at the Program level, then School level, and finally at the College level. Everyone will be involved in the change.

   No Program can decide to change without the whole School agreeing to the change. Almost everything having to do with Teacher Education is in this School. If we are going to change the structure, then you will need to include information on how you are going to address Teacher Ed issues.

   For a unit to stand alone, you have to have programs and students to be a viable department. Each department has to have some senior tenured faculty to be able to handle the administrative responsibility. It is not fair to expect junior faculty to take on significant administrative responsibilities during the tenure process.

   Reorganization will not probably happen until the end of next year. The units will not necessarily have their own budgets. This should be a low priority in the decision to change. Contrary to what has been said, there are no additional resources. Most of the Colleges expenses are locked in and paid out of the Dean’s office. Most of the expenses for the different units are operating expenses. A unit/department which has a higher enrollment of students will not get more money. The UMaineGOLD is the exception where a unit/department will actually get the money.

2. **Election of school director – Mary Ellin’s term ends in December.** For some period of time the School will stay as is, so there will be a need to choose a school director to shadow Mary Ellin in the fall. The vote will be by electronic submission, and the results will be sent to the Dean. He will look at the voting results and all submissions, and will decide who will be the next director.

3. **Committee membership elections for 2018-2019.** In the By-Laws the length of membership for some committee is not listed. So for the elections below, they will be for a two-year
membership. The vote for committee membership will be sent out by electronic submission along with the School Director vote.

a. Graduate board: Deborah Rooks-Ellis, Eric Pandiscio

b. Curriculum Committee: Rebecca Buchanan, Bryan Silverman

c. Diversity Committee: Sara Flanagan, Tammy Mills, Asli Sezen-Barrie, Faith Erhardt

4. Grant money for buying-out course release – Who gets to keep the left over funds of a course buy-out once the replacement instructor has been paid? The remaining funds go to the Dean. The Dean’s funds pay faculty salaries, so the remaining buy-out funds go back to him.

5. TESOL students from China - Dean Reagan – English Intensive Institute. This summer we will bring a group of Chinese students to Orono who will be English Language teachers in China. This will involve course work and various topics about the best ways to teach English. If anyone would like to do a presentation which they feel will be appropriate for this group, please let the Dean know. There will be some summer compensation money available. They will be coming in June.

6. Summer reading professional development - Susan Bennett-Armistead - Learning in the Brain conference. The conference covers how the brain works. A good book to choose as a School shared reading would be the *Neuro Teach* by Glenn Whitman and Ian Kelleher. They have used all the current brain research and designed a school with this information. Another book which would be good is *Behave* by Robert Sapolsky.

7. PREP Curriculum and Teacher Prep committee members are also engaged in a book study. The book is "The Smartest Kids in the World and How They Got That Way" by Amanda Ripley. We have three COEHD folks: Tammy, Rebecca, and Erin who are participating with us. We would welcome any other faculty to join us. We will have a kickoff Wine & Discuss event on May 31st at Yamas in Old Town. We plan on continuing our discussions/talk next fall. Please contact Elaine if you are interested.

8. PREP's Teaching & Learning Academy is August 23rd at Leonard Middle School. We are in the process of putting together the content strands and presentation sessions. If any faculty member would like to present or simply attend, please contact Elaine. We would love to have more COEHD folks working and sharing with us.

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Thank you to Annette Nelligan who is completing her time with SLT and moving to USM’s Rehabilitation Counseling program.