College-wide Meeting  
January 26, 2018, 1:00-2:30 p.m.  
Hill Auditorium


1. The meeting was called to order at 1:03 p.m. Dean Reagan welcomed everyone back.

2. Approval of Minutes
   Approval of minutes was tabled until the February 16 meeting due to the delay in distributing them for review.

3. Approval of Agenda
   Eric Pandiscio moved; Chris Nightingale seconded; unanimously approved.

4. Announcements
   a. Intensive English Institute (IEI)
      Dean Reagan reported that as of January 1, the Intensive English Institute became part of the COEHD. They are underway with about 12 new students. More information will follow as the semester progresses.

   b. Chapter 115 Revision Status
      At the end of last semester, the MDOE proposed significant changes related to teacher certification. Some proposed changes will have profound consequences especially to our elementary education program. Dean Reagan has responded to them indicating that there could be some potential problems; and if approved, we will need to request waiver as we cannot possibly implement major curriculum changes by July.

   c. GA Positions for 2018-2019
      Historically we have had 21 positions. The new dean of the graduate school will review all graduate assistantship assignments and while Dean Reagan thinks we have a good chance of obtaining more, all positions are on hold. The College will honor doctoral student graduate assistantships if they were promised 3 years.

   d. Graduate Student Travel Funding Requests
      The application designed for conference travel/presentation of papers and posters can be used for professional workshops for special trainings and professional development. The intent of the scholarships is to provide support for students to develop professionally.

   e. COEHD Standing Committee Membership List
      This list was distributed by Roxanne (perhaps multiple times). Dean Reagan confirmed the most recent list is now correct.

   f. School of Educational Leadership, Higher Education and Human Development (Julie DellaMattera)
Search for a Family Studies faculty member is underway. The adult day social program planning continues: marketing class will be assisting with needs assessment; grant writing class will be looking into finding. The Scribes Program is back. Last semester was early Alzheimer’s, this semester is back at Orono Commons Assisted Living for more severe cases. Ian Cameron was part of a panel discussion at WERU Radio station on the Call-in Show “Talk of the Towns” to discuss smart phone use and teens. It is archived on their website.

Karah Hussey, a COEHD student majoring in CHFS and minoring in Peace and Reconciliation Studies received the March Family Scholarship for Peace Studies. Karah is a junior and lives in Old Town.

This past Monday, faculty and graduate students from the higher education and educational leadership programs, and student affairs professionals from the Counseling Center, Office of International Programs, and the Office of Multicultural Student Life participated in the 2018 Racism, Recovery, and Racial Justice Symposium which was live-streamed from the University of Southern California. The University of Maine was one of 120 institutions of higher education that participated in the symposium via live-stream. The symposium provided an important opportunity to hear from national leaders on the state of race and higher education as well as opportunities for guided discussion amongst local participants. Thank you to the Dean for his support of this event.

In Higher Education, there were more than 60 applications processed. The process of admitting an impressive group of doctoral students to begin in Fall 2018. The program is also collaborating with UMaine’s Division of Student Life to host their annual campus visit day in February (called the HED Hello). This event is designed for newly admitted master’s students to meet us, interview for GA positions, attend a class and meet other students.

Dean Reagan mentioned that the University is down 800 applicants (down 20%, COEHD is down 20% so we are not worse). The good news for us is that we remain the largest graduate school on campus.

Ian Mette shared that on Jan. 15, Cat Biddle joined “Maine Calling” as part of a panel talking about the teacher shortage in Maine. The editors of Maine Policy Review have solicited EDL faculty (Ian, Cat, and Richard Ackerman) to submit a paper for their first issue in 2018 about innovations in school leadership in Maine. Richard Ackerman designed and piloted with Vermont Courage and Renewal facilitators at a 1-day retreat with 50 teachers in Vermont at the Integrated Arts Academy, entitled “The Things We Carry”. Cat, graduate student, Andrea Mercado, and Ian published a piece titled, “Partnering with schools for community development: Power imbalances in rural community collaboratives addressing childhood adversity” in the Community Development Journal. There was a recent piece published in Bangor Daily News titled, “Down East schools turn to brain science to fix rural education.” Richard Ackerman brought Cat and Ian into this work in Washington County back in 2015. The Journal of Educational Supervision (JES) is now open for submission. JES is housed here at the University of Maine and with the gracious support of Dean Reagan has the ability to generate DOI. Ian is the editor. The EdD portal is open and accepting applications. They currently have 36 people interested in the program and will welcome 12-15 applicants.
based on the quality of the pool. Acceptance decisions should be made by the end of March.

g. School of Kinesiology, Physical Education and Athletic Training (Bob Lehnhard)

The first School meeting of the semester will be held next week, Feb. 7. Good news, Jun and his wife have recently welcomed their first child.

h. School of Learning and Teaching (Mary Ellin Logue)

Mary Ellin mentioned that there will be a candidate on campus this week and two next week interviewing for the Special Education position. She encourages folks to attend the research talks. The School is restarting the Master of Arts in Teaching (MAT) program. Open house will be on February 20. Share with others who are interested. She continued to share that they have a new Special Education cohort of 24 students. Also looking at starting a new Literacy cohort. They are doing a lot of Outreach, currently in 200 schools with Reading Recovery and MPCL. MAIER has recently partnered with the Children’s Museum and working with families. Methods classes are integrating their work with area schools (Hampden, Old Town, and Orono). Shihfen Tu is on sabbatical this semester. She was invited by the state of New Mexico to replicate a similar ChildLink there. Susan Bennett-Armistead and Dee Nichols continue their work with the local jails. Susan is working on a parent program. Justin Dimmel recently participated in a virtual reality session at Bates College and he will be on a panel for the Maine Science Festival. MEPRI has been involved in some policy initiatives. Sara Flanagan just returned from Washington, DC. She had attended the Higher Education Consortium for Special Education Summit.

5. Reports of Standing Committees

a. Curriculum Committee (Sherrie Weeks)
First meeting in February - nothing to report.

b. Graduate Affairs Committee (GAC) (Jim Artesani)
Jim mentioned that this committee oversees the graduate programs and meets monthly. This month, the subcommittee, Doctoral Oversight Committee (DOC) met, looking at research and foundation cores in our doctoral program and looking to develop a sense of continuity within the courses. They also listened to a presentation from Educational Leadership on their restarted EdD program. The GAC has representatives from all graduate programs but open to all. Only representatives can vote and most meetings are discussion oriented. People are also welcome to attend the DOC meetings as well.

Commencement for master and CAS students will be on Friday evening at 3:00 p.m. in the Collins Center. What was typically for hooding, is now a ceremony for graduate students. Doctoral students will be recognized at this ceremony and hooded on Saturday at graduation. Masters students will not be participating in the Saturday ceremony. Jim will find out the details regarding the reception and get back to everyone. The Graduate School will notify the students. February 1 is the deadline for the students to register for graduation.

c. Faculty Advisory Council (FAC)
First meeting scheduled for February 6.
6. Reports of Special Committees

   a. Diversity and Difference Committee  
      Have not yet this semester met.

   b. Awards Committee  
      Will meet on Monday, Feb. 5.

   c. CAEP Steering Committee  
      Elaine Bartley is working on Annual Report. Dean Reagan mentioned that CAEP is better than NCATE. Dee Nichols mentioned that the Business School complemented Elaine for her dedicated CAEP efforts.

   d. Teacher Education Coordinating Council (TECC)  
      Nothing to report at this time.

7. Reports from Faculty Senators (Susan Bennett Armistead, Julie DellaMattera, Dee Nichols, Chris Nightingale)

   Dee Nichols mentioned that Faculty Senate met this past Wednesday. The biggest issue right now is the proposed policy on Institutional Authority on Political Matters. This was shared with everyone in December. During winter break, a number of representatives met with Legal Counsel, members of the System Office, and Board of Trustees to share some of our concerns and they shared with us their rationale behind it. He asks that people read over the document and share your concerns with our Faculty Senators. This particular issue also made it in the Chronicle of Higher Ed and in other news articles.

   Financial institutional planning and that faculty are left out of loop on how funds are used. Also, not enough resources for child care on campus, continuous cuts happening. Other typical concerns included Concur and Infosilem. Dean Reagan reminded folks that any faculty member can attend Faculty Senate meetings. Dee encouraged faculty to speak with their representative with any concerns they would like brought to Faculty Senate.

8. Old Business

   a. Policy Updates (Jim Artesani)  
      Dee Nichols, Janet Fairman, Susan Bennett-Armistead, Richard Ackerman, Craig Mason, and Jim Artesani are currently working on the revisions to the Promotion and Tenure document. A draft will be sent out shortly. The charge from Dean Reagan to this Committee was to expand the evidence so that there’s more of a teaching portfolio rather than relying solely on student course evaluations. The standards for post-tenure review at this institution are laid out very clearly in the AFUM contract and we will not differ from the contract.

      Jim Artesani mentioned that he is currently working on a draft of the Faculty Workload Policy. He’s doing a lot of leg work and has encountered a number of situations that would relate to this policy. A very complicated process to complete. Dee Nichols mentioned recommendations of teacher, evaluation of your own narrative of teaching, course materials, peer observation and student evaluations. Those four are specifically recommended by the Gender and Teacher Evaluations Committee and also the Provost
Council for Advancing Women Faculty. A recommendation could also come from Faculty Senate. Eric Pandiscio asked if there is any connection between those and the AFUM contract? Dean Reagan stated they are separate matters. The thing coming to the Faculty Senate is a product of faculty governance. The thing with the contract is a result of the faculty professional organization. So presumably, they cannot conflict. Many problems with student evaluations. Problems with gender equity and low return rate.

The Dean stated that neither of these policies will move forward without a vote from this body.

b. Reorganization of COEHD
Dean Reagan is open to discussion. We do have resources which make it possible to having more than three units. He encouraged each of the Schools to have appropriate discussions and make decisions. Dean Reagan will attend School meetings and will be open to discussion at that time. Jim Artesani mentioned that we don’t want people to make any rush decisions. Dee Nichols asked if there are any parameters? The Dean offered to answer that question when he meets with the Schools. There are parameters such as we can’t have 50 departments. Other parameters include resources, good sense decisions. Peer Review will be affected by these reorganizations.

9. New Business
a. Upcoming COEHD Meetings (2/16, 3/23, 4/20)

b. COEHD Student Admissions and Prospective Student Call Night
Provost has asked all Deans to participate in a student call for new students who haven’t decided to attend. The idea is reaching out to perspective to address admissions situation. The Dean would like to do something similar in the College. Will come up with a date and would like faculty to consider it.

c. UM Native American Initiative
This is something Dean Reagan is thinking about. There has been some discussion in the School of Learning and Teaching about some way to get more information about Native Americans in Maine into our curriculum. State law requires classroom teachers to incorporate of teaching indigenous people into the curriculum. Perhaps bring in a Libra professor. We will talk about this more as we move forward.

d. Recognition Banquet (Roxanne McGreevy)
April 10 at 5:00 p.m. at Wells. We will be making a change in the program. We will begin with the faculty and student awards after.

10. Other items?
Maine Gold is there but on hold. Monique LaRocque reported that the guidelines will be out in the next couple weeks.

Dee Nichols stated another item coming from Faculty Senate is there may be language that gets included in the syllabi stating the observance of religious holidays.

Janet Fairman asked about certain verbiage for syllabi, since Phyllis’s departure. Dee Nichols will provide an update to everyone.

Adjourned at 2:05 p.m.