**Graduate Affairs Committee**

**September 28, 2019**

In Attendance: Jim Artesani, Elizabeth Allan, Susan Bennett-Armistead, Justin Dimmel,

Beth Hufnagle, Mary Ellin Logue, Craig Mason, Ian Mette, Asli Sezen-Barrie

1. RCR Requirement - getting our options approved

Action

Committee members will try to address this EHD 575, EHD 510 and a course in Ed Leadership Cat’s class. Jim reminded the committee that INT 601 is available multiple times per semester, but it typically fills quickly. Ian and Jim will look into creating an online module to address RCR requirements.

2. Changing the title of the CAS degree to Ed.S. (Educational Specialist) so that it is no longer confused with the growing number of certificate programs on campus.

Motion to move forward to replace the title C.A.S (Certificate of Advanced Studies) to Ed.S. (Education Specialist).

Ian Mette Motioned, Seconded by Craig Mason

**The motion was approved unanimously.**

\* Approval process will be programs > To Schools > To the Curriculum Committee.

3. Doctoral Program Committee - Develop Agenda

The committee was in favor of using GAC meeting time to focus on doctoral programs.

Items to be addressed include research courses, building consistency around doc student advising, what additional policies do we need around doc programs, looking at different ways programs handle comprehensive exams and qualifying papers. Attention will be given to balancing consistency across doctoral programs while also allowing for the specific needs, attributes, and mission of each program as well as control by program faculty.

**Next months meeting will be focused on doctoral programs (Oct 26, 221 Merrill Hall 9:00am). The meeting will be optional for GAC faculty representatives that do not oversee doctoral programs. As always, all faculty members holding graduate faculty standing will be welcome to attend and participate in discussions.**

**New Business**

1. Graduate Student Appeals Policy – First Reading *53.34*

Question of concern: What happens when we cannot get in touch with a faculty member who has given a grade that is being challenged or a student wishes to finish a course and get credit for a grade of incomplete.

Possible Solution: Assign a 3-person committee to determine next steps.

\* Inclusion of the policy for incomplete grades should be required in all graduate course syllabi.

\* Before changing an “I” to another grade, faculty members are to contact graduate administrative assistant in college to be sure that the student has not been granted an official Leave of Absence.

**Announcements**

1. COEHD Graduate School Representatives:

-  Research Council: Cat Biddle & Craig Mason

-  Curriculum Committee: Craig Mason

-  Executive Committee: Jim Artesani

-  Graduate Board: Ian Mette, Deb Rooks Ellis, Eric Pandiscio, Jim Artesani

2. New Associate Vice President for Research and Graduate Studies – Ali Abedi

3. Graduate School Open House - October 16, 4:00 PM

4. UM Symposium – Wednesday, April 10

**Next Meeting**

***October 26 – Merrill Hall 221-A? Change to Nov 16 159 Shibles***