**Graduate Affairs Committee**

**November 16, 2018**

In Attendance: Jim Artesani, Leah Hakkola, Sarah Howorth, Beth Hufnagle,

1. RCR Requirement Update – EHD 575 S. Gardner’s course. Was returned for revisions.

1. Changing the title of the CAS degree to Ed.S. (Educational Specialist) – This will be reviewed by the Vice President for Research and the Provost in December and go to graduate board for approval. Possibly be approved by the end of the semester.
2. Graduate Student Appeals Policy – Second Reading & Vote – There is not a quorum present to take a vote, however any edits for consideration are welcomed.

Whose responsibility is it to notify the student that a grade has been changed from an “I” to an “F”. “Nothing in Writing” at this time. Is there a written policy for how long an “I” can remain on the transcript? Yes, there is a college policy that will be included in the Graduate Appeals Policy under review.

Students need to know about the policy – should this information be stated in syllabus? This could be added to a clause already in existence – yes.

Assuming we go with the Alternative Policy option on the first page, that includes “program faculty” rather than an ad hock committee. Jim will make that change.

**New Business**

1. Research Courses

A tentative Course schedule was shared that Craig Mason provided to Jim.

There is a need for a course or a series of 1-credit courses on statistical software, Jim will talk with Craig and Janet. Craig is considering the development of a course on Structural Equation Modeling as a special topic.

Qualitative Courses to be offered- this may be a bigger conversation to have with other colleges to identify the needs across campus and what capacity exists to teach various qualitative methods coursework.

2. Administering Doctoral Programs

- Doctoral Programs in the COEHD – Where are we now.

* Current Programs
* Faculty Lines
* Student Enrollments

- Establishing Priorities?

* Share Program Handbooks - Jim can create a google space for this as a resource
* What policies do we want across programs
* Dissertation Advising Guidelines
* Comprehensive Exams/Qualifying Papers
* Management and Approval of Research and Foundations Courses
* Other topics???

*General Discussion and Ideas*

* + Offering seminar courses on socialization into the doctoral program.
  + Is our goal to grow our doctoral program? What are our current resources? Special Ed is exploring establishing a doctoral program.
  + Higher Ed is in process of developing an online certificate, and to have adjunct or someone else to teach some of the courses.
  + Possible college certificate in Social Justice.
  + We’ve never really talked about it as a college, generally only in programs. Hiring decisions should include the needs of the doctoral programs and our goals for these programs.
  + Beth - perhaps we could have an umbrella Ph.D. in CA&I ? That could include programs like Special Ed and Literacy.
  + We need guidelines on best practices created by faculty, and shared not only with faculty but with students as well. This will also help the students to know what the expectations are.
  + Maybe develop a “welcome to the program” type seminar course.

**Next Meeting**

***December 21 – Merrill Hall 221-A***

**Grad Faculty** T = Tenured or Tenure-track

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| **Child Dev & Fam Rel** | **Curr, Assess & Inst / STEM** | **Ed Leadership** | **Higher Ed** |
| Sandy C. Professor  Margo B. Coord CDLC  Ian C. Lecturer  Julie D. Assoc Prof  Ranate K. Assoc Prof  Sid M. Assoc Prof  Daniel Puhlman Asst Prof | Evan M. Lecturer  Rebecca B. Asst Prof  Justin D. Asst Prof  Janet F. Assoc Prof  Beth H. Asst Prof  Vanessa K. Asst Prof  Tammy M. Asst Prof  Eric P. Asst Prof  Asli S-B. Asst Prof  Vi T. Instruct. Technologist | Richard A. Professor  Ian M. Asst Prof  Paul K. Lecturer  Cat B. Asst Prof | Elizabeth A. Professor  Kathleen G. Asst Prof  Leah H. Asst Prof |
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| **Instructional Tech** | **KPE** | **Literacy** | **MAT** |
| Mia M. Lecturer  ??? | Bob L. Professor  Jun B. Asst Prof  Lauren J. Lecturer  Jesse K-S. Lecturer  Jennifer McN. Lecturer  Chris N. Asst Prof  Sherry W. Instructor  Kaz Y. Lecturer | Susan B-A. T  Rich K. Assoc Pof  Ken M. -Retiring Dec  Dee N. Assoc Prof | Bryan S. Lecturer |
| \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* | \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* | \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* | \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* |
| **Special Ed** |  |  |  |
| Deborah R-E. Asst Prof  Courtney A. Lecturer  Jim A. Assoc Prof  Sara F. Asst Prof  Sarah H. Asst Prof  Diane J. Lecturer |  |  | Mary Ellin L. -Retiring Dec  Craig M. Assoc Prof  Shihfen T. Assoc Prof |
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