



Change of Program/Plan/Sub-Plan

Student Name _____ Student ID# _____

Student Signature: _____ Date: _____

- Complete Parts 1 and 2 to declare or change your academic major, concentration, or minor
- Obtain all necessary signatures (see back of form)
- Submit completed form to your primary College Dean's Office

****Changing your academic plan could have an impact on your current status (athletics, NEBHE, scholarships, etc.)****

PART 1	PART 2
Current Academic Information: (list all info)	Update to:
Program (College) _____	Program (College) _____
Plan (Major) _____	Plan (Major) _____
Concentration _____	Concentration _____
Minor _____	Minor _____
Minor _____	Minor _____
Honors <input type="radio"/> Yes <input type="radio"/> No	Honors <input type="radio"/> Yes <input type="radio"/> No
<u>DOUBLE MAJOR/DOUBLE DEGREE ONLY</u>	
<input type="radio"/> Double Major OR <input type="radio"/> Double Degree	
<i>A double degree requires completing at least 30 credits beyond the number required for the primary degree (i.e. 150 total credits)</i>	
Primary	Secondary
Program (College) _____	Program (College) _____
Plan (Major) _____	Plan (Major) _____
Minor(s) _____	Minor(s) _____
Concentration _____	Concentration _____

Student Must Obtain All Applicable Signatures		
<i>Varies by College — see reverse side for requirements</i>		
Primary College Approval	_____	Date: _____
Secondary College Approval	_____	Date: _____
Honors Approval (if applicable)	_____	Date: _____
Major Dept Chair/Unit Coord.(Primary)	_____	Date: _____
MajorDeptChair/UnitCoord.(Secondary)	_____	Date: _____
Minor Minor Department Chair	_____	Date: _____

College Office Use Only			
Program Requirement Term	_____	Advisor (Primary)	_____
Plan Requirement Term	_____	Advisor (Secondary)	_____
Minor Requirement Term	_____	Advisor (Sub-Plan)	_____

REQUIRED SIGNATURES

Refer to the requirements for the Program listed in Part 2 on the first page.

Students leaving College of Engineering have additional requirements

Program (College)	Changing Major <i>(also dropping double major or degree)</i>	Declaring a Minor
Division of Lifelong Learning <i>(Chadbourne Hall)</i>	Director of University Studies	Minor Department Chair & Director of University Studies
Education and Human Development <i>(Shibles Hall)</i>	Associate Dean	If student's major is in Education, only need Associate Dean/Director If student's major is not in Education, need Minor Department Chair & Associate Dean/Director
Engineering <i>(AMC Building)</i>	Major Department Chair & Associate Dean	Minor's Department Chair & Student's Associate Dean/Director
Engineering Technology, School of <i>(Boardman Hall)</i>	Associate Dean	Minor's Department Chair & Student's Associate Dean/Director
Liberal Arts and Sciences <i>(Stevens Hall)</i>	Associate Dean	Minor's Department Chair & Student's Associate Dean/Director
Maine Business School <i>(DP Corbett Building)</i>	Associate Dean	Minor's Department Chair & Student's Associate Dean/Director
Natural Sciences, Forestry & Agriculture <i>(100 Winslow Hall)</i>	Unit Program Coordinator & Associate Dean	Unit Program Coordinator & Student's Associate Dean
Honors College	Associate Dean Submit Honors changes to room 146 Estabrooke Hall or honors@maine.edu	