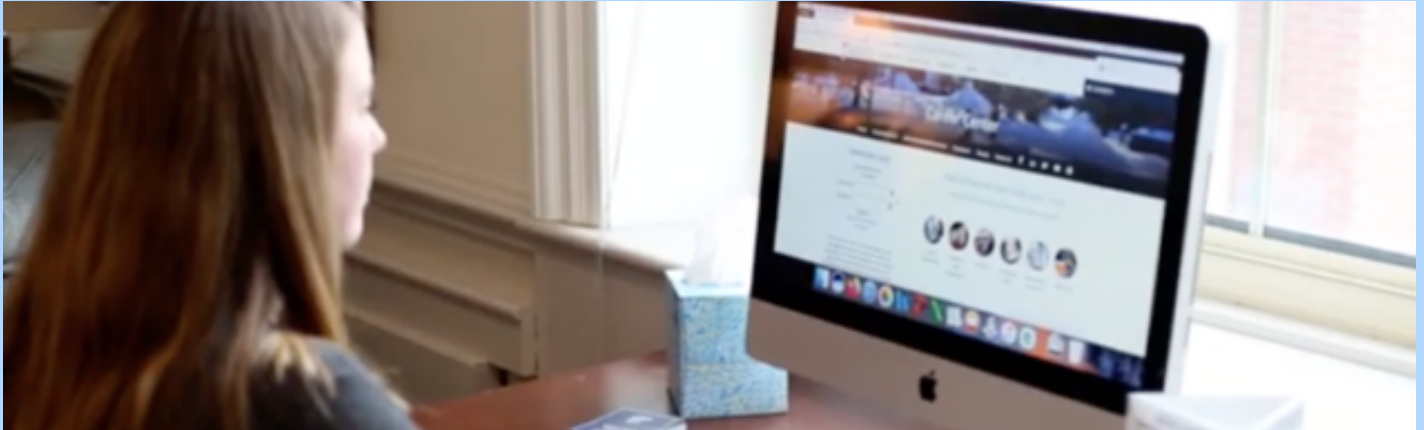


Student Virtual Career Fair Day of Guide



On the day of the fair:

Log in to **CareerLink** and select **Events > Career Fairs** to find the event. If you have not registered to attend, do so now.

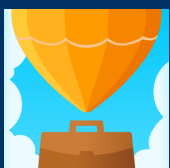
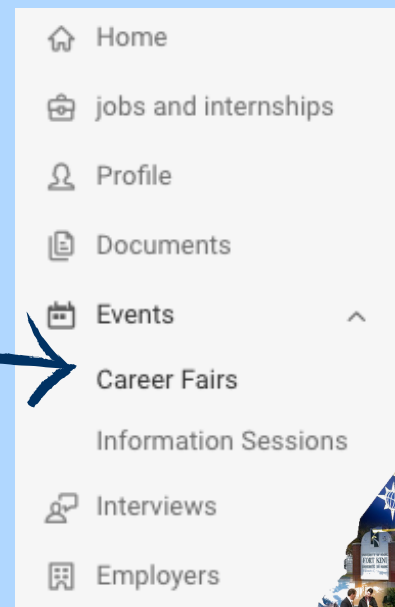
CareerLink Login

☒ Student/Alumni
☐ Employer

Username:

Password:

[forgot your password?](#)
[new user?](#)



Download the Symplicity Jobs & Careers App to research employers and update your profile.





First, confirm your camera works.

Next, upload your most recent resume.

Be aware you may need to download particular software for certain video chat platforms.

Instructions for the video chats will be available once you are invited to chat by a company representative.

Many employers will use Zoom, Microsoft Teams, or other similar programs.

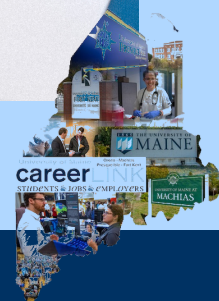


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What to Expect

When the fair begins, start by joining company queues.
(This is how you "line up" to chat with a recruiter.)
Please note that the employer status will need to be
"online" for you to join their queue.



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To join a queue, click on the button next to the star. You can leave the queue at any time by clicking the same button. Once joined, "Upcoming Video Chats" and the estimated wait time will be visible on the right.

Now until 5:00 PM



Chat Profile

✓ You're Attending.

Overview

Employers

Video Chats

Keywords

Search

Filters ▾

2 results

Show 20 ▾



Exciting Engineering Company

1 representative online

Estimated wait: 5 minutes

Leave
Queue



Upcoming Video Chats (1/3)



Exciting Engineering... ✕

1 representative online

Estimated wait: 5 minutes

Chat Profile

Edit

TT



Tiffany Tanner

Graduating in May, 2022


If you do not see an option to join the queue, it means the representative is not currently online. Be patient and keep checking— representatives need breaks too!



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Monitor the queue times carefully. When the representative is ready to speak with you, you will receive a pop-up notification inviting you to join the chat.



MOCKUP

Now until 6:00 PM

Exciting Engineering Company is ready to chat [Join Chat](#)

✓ You're Attending.

Overview Employers Video Chats

About

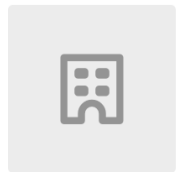
A description of the organization will be in this Overview section.



Download the Symplicity Jobs & Careers App to research employers and update your profile.



Once you accept the invitation, the instructions to join the video chat will appear. The chat countdown will start once you accept the invitation. Be patient, it may take some time to connect. The employer has the ability to extend the chat time, but you will not see this reflected on your timer.



Exciting Engineering Company ★

Sally Supervisor

Chatting Now

04:38

End Chat

Video Chat Instructions

Talk to me through this Zoom link:

Join from PC, Mac, Linux, iOS or Android:

A link to a specific meeting over Zoom, Microsoft Teams, WebEx, GoToMeeting, or other video chat platforms will be provided here.

Having Trouble Connecting?

This spot will include alternate instructions. If you are not able to connect through the video chat link, email or call the representative as instructed here.

Representative Information

SS

Sally Supervisor




Download the Symplicity Jobs & Careers App to research employers and update your profile.



After the Chat

Let the employer end the chat.
You will receive a notification when the chat is over.



Exciting Engineering Company ★

Sally Supervisor
Chatting Now

00:00

End Chat

Video Chat Instructions

Talk to me through this Zoom link:

Join from PC, Mac, Linux, iOS or Android

Representative Information

SS

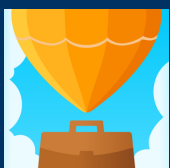
Sally Supervisor

Having Trouble Connecting?

This Chat has Ended

You're done! The employer representative has ended this chat.

Close



Download the Symplicity Jobs & Careers App to research employers and update your profile.



You will have the option to take notes after the chat.
These notes are **only** visible to you.

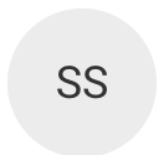
Start Time

Sep 24, 2020 at 10:06 AM

Duration

6 minutes

Representative Information



Sally Supervisor

Notes

These will only be visible to you

Very interested in this company. Send thank you email.

Once you hit
submit, you are
finished with your
chat!

Submit

Cancel



Download the Symplicity Jobs & Careers App to research employers and update your profile.



To review or edit your notes, simply go the "Video Chats" tab in the main event page and click on the company.

Now until 5:00 PM

✓ You're Attending.

Overview

Employers

Video Chats

Keywords

Search

3 results

Show 20 ▾



Exciting Engineering Company ★

Sally Supervisor

Chat concluded: Sep 24 at 4:06 PM



Download the Symplicity Jobs & Careers App to research employers and update your profile.



Additional Information

Search to filter companies, by majors and positions.
Star those that interest you. Companies you "star"
will appear at the top of your list when you
click the Employers tab.

UMaine Virtual Engineering Job Fair 2020 **VIRTUAL**

Overview **Employers**

Keywords Search

Filters

Position Types Website

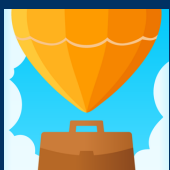
Majors/Minors Recruiting For

Work Authorization Desired

Profile
Documents
Events
Career Fairs
Information Sessions
Interviews
Employers
Resources
Calendar
My Account

Logo	Company Name	Representatives	Star
	AIT Bridges	2 representatives attending	<input type="checkbox"/>
	American Plant Maintenance LLC	2 representatives attending	<input type="checkbox"/>
	Barletta	1 representative attending	<input type="checkbox"/>
	CCB INC	3 representatives attending	<input type="checkbox"/>

Mark Interested

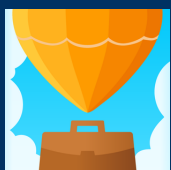


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Tips for Success

- Ensure you have a stable internet connection and working camera
- Manage your queue times
- Dress professionally
- Treat video chats with employers as mini interviews
- Take notes and record feedback
- Remember to take note of new contacts you receive
- Follow up with thank you emails after the fair

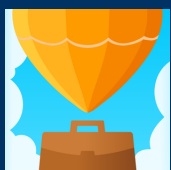


Download the Symplicity Jobs & Careers App to research employers and update your profile.



Fun Fact

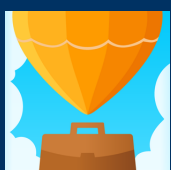
If there are multiple representatives for a company, you can pick the representative with the shortest queue time.
You can leave and join another queue at any time.



Download the Symplicity Jobs & Careers App to research employers and update your profile.



Special Thanks to these Supporters and Friends:



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