

1. Definition of a Sport Club

University of Maine Sport Clubs are student organizations specifically registered within the Campus Recreation Department formed by students with the common interest in a physical sport activity that exists to promote and develop interest in that particular activity. The group has joined together and organized to further their interest and enjoyment in this activity as well as promote the mission and values of the department in an athletic manner.

Qualifications of a Sport Club

- Must be student-initiated and student-led
- Must be sport-like in nature and represent the truest form of its specific sport
- Must be recognized by UM Student Government
- Must not be a duplicate nor have strong similarities with another current sport club
- Only current clubs represented in the Sports Club Council *and* by the UMaine Student Government are recognized as part of the Sports Club Program.
- Club/members are required to adhere to the established UMaine Sports Club Handbook policies and procedures
- Adhere to all Sports Club Program, Campus Recreation, and University of Maine policies and procedures governing club-related activities and student organizations inclusive of the [student conduct code](#)

2. Process for Forming a New Sport Club

Organizations may request sport club status during any time throughout the Fall and Spring semesters. Any organization requesting to become a sports club must do so through the Campus Recreation Department and UMSG. The following is a step-by-step process for sport club eligibility:

1. Meet the definition and qualifications of a sport club (see above)
2. Must have legitimate facilities on-campus or nearby that are accessible within college guidelines, in order for the proposed team to practice and compete.
3. Schedule a meeting with the Sport Club Director at the New Balance Rec Center.
4. Must receive Intercollegiate athletics approval if a varsity team in the same sport exists.
5. Must complete the application for New Undergraduate Organization on Campus Groups. https://umaine.campusgroups.com/web_app?id=24040&menu_id=56483&if=0&
 - a. Schedule a hearing with UMSG to propose a new Sport Club recognition in front of the senate.
6. The requesting club will need to present to the Sport Club Council during the next Sport Club Council meeting. The presentation should consist of a short explanation of your club's interests, purpose, and goals. After the presentation, the Council will vote, and the club will be notified immediately.
 - a. If the majority of the Council votes in favor of formation of the club, they will be granted CONDITIONAL status and notified of further responsibilities and privileges as a sports club.
 - b. If the majority of the Council votes against the formation of the club, the club may be provided other suggestions for future requests.
 - c. New clubs must elect a Sport Club Council member to represent the club at regular meetings.

***Campus Recreation reserves the right to refuse recognition to any club requiring facilities, or resources; involving a high degree of potential liability or unacceptable risk factors; or which does not properly represent the University of Maine student body.*

3. How to Maintain Sport Club Status

- Meet all tier requirements
- Attend all Sport Club Officer meetings throughout the academic year.
- Comply with all regulations and guidelines
 - Maintain an officer with active CPR certification, ensuring that a CPR-certified officer is present at every practice/game/event.
 - Fulfill Mid-Year and End-of-Year reports
 - At all times, have an active President, Vice President and Treasurer
 - Ensure all members are registered in Campus Groups and have completed the required eligibility forms. (Annual Health and Insurance Form, Student-Athlete Release and Liability Waiver)
 - Post all events, games, and practices on Campus Groups

Campus Groups

- Re-register each fall semester, updating the following information on campus groups
 - Contact Information
 - Constitution
 - Roster (by October 1st) - see Officer duties for more information
 - Student Organization Update Form
 - Email CPR certification to Club Sport Director no later than the second week of each semester

4. Tier Systems

The UMaine Sport Club Program is structured into a five-tier system. Each club resides within one tier based on the criteria associated within each tier. Clubs must meet these requirements, in addition to meeting the minimum qualifications of a Club Sport program, in order to function.

Tier 5 - In addition to the minimum criteria, all Tier 5 Clubs must satisfy ALL of the additional criteria:

1. Fundraise a minimum of \$150 dollars.
2. New recognized Sport Clubs will be considered a Tier 5 Club.
3. Can receive a maximum of \$500 per year via the recreational center.

*****All new clubs begin as a Tier 5, and must remain a Tier 5 for at least 2 semesters. Please refer to the Club Sport Handbook for more information on Tiers.***