The University of Maine is an equal opportunity / affirmative action institution.

(Office Use Only) Date Received:_____

Campus Recreation Employment Application

**** THIS APPLICATION IS TWO-SIDED! INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED. ****

NOTE: Those requiring alternative application formats should contact University of Maine Campus Recreation at 5797 Student Recreation & Fitness Center, or at (207) 581-1082. All applications are retained under active status for 3 months.

_____
Last Name First Name Middle Initial or Suffix

Are you at least 16 years old?_____ Are you a current UMaine student?_____

Campus Address:_____

Permanent Address:_____
Street City State Zip

Phone Number:_____ Email Address:_____

Have you ever worked for UMaine Campus Recreation? _____Year / Position(s): _____

Are you a U.S. citizen, or otherwise authorized to work in this country on a lawful basis?_____

Have you ever been convicted of a violation of the law (including any traffic violations)?_____
NOTE: A conviction record is not an automatic bar to employment. Each case is considered in relation to the position for which the applicant has applied.
If yes, please explain:_____

Do you have work study? No Yes Unknown Amount of Work Study Award: _____

Place a check mark next to the positions for which you are applying. Make sure you read the entire job description.

- ☐ Maintenance Assistant
- ☐ Front Desk Assistant
- ☐ Maine Bound Adventure Center Staff
- ☐ Group Ex Instructor
- ☐ Personal Trainer
- ☐ Database Admin/ IT Assistant
- ☐ Lifeguard
- ☐ Swim Instructor
- ☐ Intramural Sports Official
- ☐ Youth Camp Counselor
- ☐ Marketing or New Media Assistant
- ☐ Sports Club or RAD Assistant

I certify that the information contained in this application is true to the best of my knowledge and belief. I understand that any material omission of fact or misrepresentation may result in my discharge, if hired, regardless of when discovered. Unless otherwise expressly stated in a written appointment to a position or in a written contract of employment duly approved and executed by UMaine, regular student and part time student staff are considered employees at will, and either UMaine or the employee may terminate the employment relationship upon giving the proper advance notice. I grant permission to the University of Maine to investigate my employment, education, criminal, driving, and social security histories and other records to verify the information I have provided in this application and/or any additional information I have provided. I further release the University, former employers, former educators, references, and others from any liability resulting from such investigation and any actions taken as a result of the investigation. **NOTE: Unsigned applications will not be considered.**

_____ [redacted]
Applicant Signature Date

EMPLOYER INFORMATION: List present or most recent employer FIRST. Include armed forces and volunteer experiences. Resumes and cover letters are required and may NOT be substituted for the following information.

** If additional space is needed, please use a separate sheet. **

May we contact your current supervisor? _____ May we contact your previous supervisor(s)?_____

Employer 1:_____ Position or Title:_____

Immediate Supervisor's Name & Title:_____

Phone:_____ Total Time Employed:_____ Full/Part Time:_____

Reason for Change:_____

Employer 2:_____ Position or Title:_____

Immediate Supervisor's Name & Title:_____

Phone:_____ Total Time Employed:_____ Full/Part Time:_____

Reason for Change:_____

EDUCATION RECORD: Give your complete educational history. Transcripts *may* be required.

	Name & Location	**Highest Grade/Level Completed**	**Dates**	**Degree**
High School				
Post High School				
Other (Specify)				

Certification or License	**Date Certified**	**Expiration Date**

REFERENCES:

Please provide the names and phone numbers or email addresses of three references to whom you are not related.

_____

_____

_____

The University of Maine does not discriminate on the grounds of race, color, religion, sex, sexual orientation, including transgender status and gender expression, national origin, citizenship status, age, disability, genetic information or veteran's status in employment, education, and all other programs and activities. The following person has been designated to handle inquires regarding nondiscrimination policies: Director, Office of Equal Opportunity, 101 North Stevens Hall, 207.581.1226.