

Establishing a Payment Plan as an Authorized User

- Once your student has authorized you as a user on his/her TouchNet payment account you will receive an email with the login credentials to be able to access the account.

University of Maine System Student Account Authorized User Access

This login page is for parents or others who have been granted access. Students login through the MaineStreet Student Center.

Email:

Password:

[Forgot Password](#)

- Enter your email address and established password


Student Account	
Balance	\$2,246.64
Estimated Financial Aid	\$1,125.00
Balance Including Estimated Aid	\$1,121.64
View Activity Enroll in Payment Plan <input type="button" value="Make Payment"/>	


Payment Plans	
UM Fall 2018 5 Pmt - Balance	\$1,061.64
Balance Not Included in Plan	\$60.00


Statements	
Your latest eBill Statement (10/4/17) Statement : -\$9,178.00	<input type="button" value="View"/>

- The **Student Account** menu displays your current account balance, any anticipated aid and the remaining amount that can be enrolled in a payment plan.
- The **Payment Plans** menu displays any payment plans that you are or were enrolled in. To see the details of a payment plan simply select the Payment Plan name (e.g. UM FALL 2018 5 Pmt – Balance).
- To enroll in a payment plan, select the **Enroll in Payment Plan** button.

Payment Plan Enrollment


 Select


 Schedule



 Agreement


Select Account U of Maine: \$1,121.64 Select


Select Term Select Term Select

- Select your UMaine account under the **Select Account** window
- Select the appropriate term under the **Select Term** window for your payment plan then select the **Select** button to the right of the Term window

Payment Plan Enrollment


 Select


 Schedule


 Agreement

Select Account U of Maine: \$4,128.00 Select

Select Term Fall 2018 Select

Plan Name	Setup Fee	Required Down Payment	Installments	Late Payment Fee	Action
UM Fall 2018 - Estimated	\$30.00	20%	4	\$25.00	Details Select
UM Fall 2018 - Calculated	\$30.00	20%	4	\$25.00	Details Select

- Under the **Action** column, select the **Select** button next to the type of payment plan that you want to enroll in; **Estimated** or **Calculated**
- If selecting an **Estimated** plan

UM Fall 2018 - Estimated

Please estimate all charges and credits to be included in the payment plan.

Eligible Charges and Credits

Description	Charges(\$)	Credits(\$)
Tuition	<input type="text" value="4395"/>	
Mandatory Fees	<input type="text" value="1190"/>	
Health Insurance	<input type="text" value="0"/>	
Program/Course Fees	<input type="text" value="0"/>	
Room and Board	<input type="text" value="0.00"/>	
Financial Aid - Fall		<input type="text" value="2125"/>
Loans - Fall 2018		<input type="text" value="0.00"/>
Other Payments		<input type="text" value="0.00"/>

Balance: 0.00

Optional down payment

[Update Schedule](#)

Payment Schedule

The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. You owe an additional \$4,128.00 that will need to be paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.

Description	Due Date	Amount(\$)
Setup fee	Due now	30.00
Installment 1	9/15/18	0.00
Installment 2	10/15/18	0.00
Installment 3	11/15/18	0.00
Installment 4	12/15/18	0.00

Total of installments: 0.00

Total fees: 30.00

[Back](#) [Cancel](#)

- Use the worksheet shown above to enter your charge and anticipated aid amounts.
- If selecting a **Calculated** plan

UM Fall 2018 - Calculated

Please review your payment schedule carefully before completing your enrollment. Also, please note that amounts listed on this page may include account activity that is more recent than any billing statement you might have received. In the [Account Activity page](#), you can review all recent charges and credits to your account.

Eligible Charges and Credits

Description	Charges(\$)	Credits(\$)
Tuition	3,146.00	
Mandatory Fees	594.00	
Financial Aid		250.00
Balance: 3,490.00		

Required down payment

Additional down payment

Payment Schedule

The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. You owe an additional \$668.00 that will need to be paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.

Description	Due Date	Amount(\$)
Setup fee	Due now	30.00
Down payment	Due now	698.00
Installment 1	9/15/18	698.00
Installment 2	10/15/18	698.00
Installment 3	11/15/18	698.00
Installment 4	12/15/18	698.00
Total of installments: 2,792.00		
Total due now: 728.00		

- Your charges and anticipated aid amounts will automatically populate for you.
- The scheduled installment amounts can be seen under the **Payment Schedule** menu on the right-hand side of your screen.

Payment Schedule		
<p>The payment plan schedule provided below only includes charges and credits that are eligible for the payment plan. You owe an additional \$668.00 that will need to be paid separately. You may make a payment toward the amount not included in the plan after enrolling in the plan.</p>		
Description	Due Date	Amount(\$)
Setup fee	Due now	30.00
Down payment	Due now	698.00
Installment 1	9/15/18	698.00
Installment 2	10/15/18	698.00
Installment 3	11/15/18	698.00
Installment 4	12/15/18	698.00
Total of installments: 2,792.00		
Total due now: 728.00		

- You'll notice that you have a \$30.00 set-up fee charge and then 5 equal installment payment amounts; the first being your initial down payment that will be required upon completion of the enrollment process.

Set up Automatic Payments


Would you like to set up payments to be made automatically on the dates shown above?


Yes, I want to set up my payments. Let me choose the payment method that will automatically be used to make a payment on each due date.


 No, I don't want to set up payments. I will come back and make each payment on or before the due date.


- At the bottom of your screen select whether you would like to set-up automatic scheduled payments or not and then select the **Continue** button to proceed.

Payment Plan Enrollment


Select


Schedule


Payment


Agreement

- You must pay the plan fees before enrollment can be processed.
- All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.


Amount \$722.00

Method Select Method ▼





*Credit card payments are handled through PayPath®, a tuition payment service.

Electronic Check - Payments can be made from a personal checking or savings account.

Debit Card - We accept the following debit cards.



ATM Debit Card - The following networks are supported. Debit cards issued by Bank of America, Chase, US Bank, and Wells Fargo cannot be processed as a debit card online.

- Next, select which payment method you would like to use to pay your \$30.00 set-up fee and initial down payment. Choices are: Electronic Check/ACH or Credit Card
 - *Keep in mind that credit card transactions will incur a 2.85% convenience fee***
- Select **Continue** button once complete

Electronic Check

- Enter your payment method details then select **Continue** button

Amount \$721.00
Method **New Electronic Check (checking/savings)**

*Credit card payments are handled through PayPath®, a tuition payment service.

Account Information

*Indicates required fields

You can use any personal checking or savings account.
Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler's checks.
Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.

*Name on account:

*Account type:

*Routing number: (Example)

*Bank account number:

*Confirm account number:

*Save payment method as: (example My Checking)

- Agree to the terms and conditions then select **Continue** button

Payment Plan Agreement

You must scroll through the full agreement and select "I agree" to continue.

Please read the following agreement carefully before you continue.

Annual Percentage Rate	The cost of your credit as a yearly rate.	0.00%
Finance Charge	The dollar amount the credit will cost you, including all fees.	\$30.00
Amount Financed	The amount of credit provided to you or on your behalf.	\$2,764.00
Total of Payments	The amount you will have paid after you have made all payments as scheduled.	\$2,794.00

You have the right to receive at this time an itemization of the Amount Financed. Select View Worksheet below for a printable version of this itemization.

If you pay your plan off early, you will not have to pay a penalty and you will not be entitled to a refund of part of the finance charge.

I, _____ understand that I have scheduled my 4 installment payments and these payments will automatically be processed on the due dates specified for each installment. I also agree to pay the payment plan setup fee of \$30.00, as well as any service charges assessed by TouchNet PayPath tuition services for paying plan down payments or installments using a credit card. I understand that a late fee of \$25.00 will be assessed for each installment payment that is late. I also understand that failure to meet the terms of this agreement may entitle **University of Maine System** to (1) declare the full balance plus late fees immediately due and payable by law, (2) refuse subsequent registration for any classes and/or drop current classes(3) deny future enrollment in any payment plan, and (4) withhold grades, diplomas, or transcripts from being released until the unpaid balance, as well as all attorney fees, legal expenses, and other collection costs are paid in full.

Installment 1 in the amount of **\$691.00 due on 9/15/18.**
Installment 2 in the amount of **\$691.00 due on 10/15/18.**
Installment 3 in the amount of **\$691.00 due on 11/15/18.**
Installment 4 in the amount of **\$691.00 due on 12/15/18.**

This agreement is dated Thursday, July 12, 2018.
For fraud detection purposes, your internet address has been logged:

I agree to the terms and conditions.

Credit Card

- Under **Method**, select Credit Card via PayPath

Payment Plan Enrollment






Select — Schedule — Payment — Agreement

- You must pay the plan fees before enrollment can be processed.
- All installments are paid automatically on their due dates. The payment method you choose will be used for all these payments.
- You are responsible for making sure that the payment method remains valid for the duration of this payment plan.
- If installment amounts change due to new charges or credits, the amounts of scheduled payments will adjust accordingly.

Amount: \$717.40
Method: Credit Card via PayPath *

Back Cancel **Continue**

*Credit card payments are handled through PayPath®, a tuition payment service.

Electronic Check - Payments can be made from a personal checking or savings account.
Debit Card - We accept the following debit cards.

ATM Debit Card - The following networks are supported. Debit cards issued by Bank of America, Chase, US Bank, and Wells Fargo cannot be processed as a debit card online.
   

- Agree to the terms and conditions then select **Continue** button

Payment Plan Agreement

You must scroll through the full agreement and select "I agree" to continue.

Please read the following agreement carefully before you continue.

Annual Percentage Rate	The cost of your credit as a yearly rate.	0.00%
Finance Charge	The dollar amount the credit will cost you, including all fees.	\$30.00
Amount Financed	The amount of credit provided to you or on your behalf.	\$2,764.00
Total of Payments	The amount you will have paid after you have made all payments as scheduled.	\$2,794.00

You have the right to receive at this time an itemization of the Amount Financed. Select View Worksheet below for a printable version of this itemization.
If you pay your plan off early, you will not have to pay a penalty and you will not be entitled to a refund of part of the finance charge.

I, _____ understand that I have scheduled my 4 installment payments and these payments will automatically be processed on the due dates specified for each installment. I also agree to pay the payment plan setup fee of \$30.00, as well as any service charges assessed by TouchNet PayPath tuition services for paying plan down payments or installments using a credit card. I understand that a late fee of \$25.00 will be assessed for each installment payment that is late. I also understand that failure to meet the terms of this agreement may entitle **University of Maine System** to (1) declare the full balance plus late fees immediately due and payable by law, (2) refuse subsequent registration for any classes and/or drop current classes;(3) deny future enrollment in any payment plan, and (4) withhold grades, diplomas, or transcripts from being released until the unpaid balance, as well as all attorney fees, legal expenses, and other collection costs are paid in full.

Installment 1 in the amount of **\$691.00 due on 9/15/18**.
Installment 2 in the amount of **\$691.00 due on 10/15/18**.
Installment 3 in the amount of **\$691.00 due on 11/15/18**.
Installment 4 in the amount of **\$691.00 due on 12/15/18**.

This agreement is dated Thursday, July 12, 2018.
For fraud detection purposes, your internet address has been logged:

I agree to the terms and conditions.

Print Worksheet Print Agreement Back Cancel **Continue**

- You will then be prompted through the PayPath Payment service to initiate a credit card payment

Payment Plan Enrollment

Select — Schedule — Payment — Plan Agreement — Agreement

ACH Payment Agreement

I hereby authorize **University of Maine System** to initiate debit or credit entries to my Depository according to the terms below, and for my Depository to debit or credit the same to such account. In the event that this electronic payment is returned unpaid for any reason, I understand that a **\$25.00** return fee will be added to my student account.

Name:
Address:
Depository:

Routing Number:
Account Number:

This agreement is dated Thursday, July 12, 2018.
For fraud detection purposes, your internet address has been logged: 130.111.213.194 at 7/12/18 1:02:34 PM EDT

Any false information entered hereon constitutes as fraud and subjects the party entering same to felony prosecution under both Federal and State laws of the United States. Violators will be prosecuted to the fullest extent of the law.

To revoke this authorization agreement you must contact: **StudentAccountsHelp@maine.edu**

Print and retain a copy of this agreement.
Please check the box below to agree to the terms and continue.

I agree to the above terms and conditions.

Back Cancel Print Agreement **Continue**

- You'll be prompted again to agree to the terms and conditions of the Payment Agreement, then select the **Continue** button
- You'll receive a **Payment Confirmation/Receipt** that you can print for your records