MEMORANDUM OF AGREEMENT
With

Article I. The above institutions agree that a contest between their club teams shall be held in accordance with the following general condition:

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<th>SPORT:</th>
<th>PLACE:</th>
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<tr>
<td>DATE:</td>
<td>TIME:</td>
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<tr>
<td>RULES:</td>
<td>OFFICIALS:</td>
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Article II. Financial Considerations: Payment for officials must be reviewed and approved by Sports Clubs Coordinator.

Article III. Other provisions, if any, as follows: UMaine and the Town of Orono have strict open container laws. Absolutely NO alcohol will be permitted before, during, or after the game.

Article IV. Facilities: General Campus Recreation Facility Policies shall be adhered to at all times. All National Governing Board Sportsman Conduct Guidelines shall be followed. Locker rooms, fields and general accommodations shall be utilized in an appropriate manner and shall be left in a clean and safe condition. All parking shall be in designated areas. If required, visitors should obtain parking passes from the Parking Office located in the Community Center of DTAV.

Insurance. Each institution, club and school shall obtain and maintain comprehensive general bodily injury and property damage insurance with limits of at least $1 million per person and $3 million per incident. This insurance shall provide coverage applicable to this contest as well as transportation involved.

Liability. Each participating institution or School agrees to hold harmless and to indemnify the University of Maine, its trustees, employees, and students from and against all liability, loss, damage, or expense of any nature suffered by anyone affiliated with the participating institution or School and which arises out of the conduct of this contest, including transportation to and from the venue, except to the extent such liability, loss, damage, or expense is the result of the gross negligence or intentional acts of the University of Maine, its trustees, employees, or students.

APPROVED BY:

FOR UNIVERSITY OF MAINE

By: PAUL STERN
Title: Sports Clubs Coordinator
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(207) 581-4898 (FAX)
paul.stern@umit.maine.edu

FOR VISITING TEAM

____________________________________
Signature  Date
____________________________________
Signature  Date

The University of Maine
A Member of the University of Maine System
Facilities

All requests for Campus Recreation facilities, indoor and outdoor, must be filed with the Sport Clubs coordinator in the Campus Recreation office. Requests should be made using the Facilities Request Form. It's best to make facility requests a minimum of two weeks in advance--the sooner, the better. Facility requests should also include any set up needs (e.g., lines painted, equipment, etc.).

Practice facilities should be requested as early in the academic year as possible using the Facilities Request Form. As the weather worsens, it is important to consider whether the club will remain active and if so, where the club activities could be held.

Clubs using outdoor facilities are required to have approval for practice and events if it has rained or snowed in the previous 24 hours before the scheduled use of the facility. This will preserve the facility for all clubs and other Campus Recreation programs (Intramural Sports, etc.).

In some cases, keys may be issued to sport club members or coaches. Keys must not be copied or transferred to others for security reasons. Failure to comply with key policies may result in loss of privileges.

When sport clubs host events, it is important to discuss this with the Sport Clubs coordinator as far in advance as possible. Locker rooms, parking, accommodations, safety and athletic training, and other considerations should be arranged to provide the best possible event. Requests for facilities for events (other than practices) should be submitted to the Sport Clubs coordinator as early as possible, ideally a minimum of 2 weeks prior to the event.

Clubs should submit a schedule of activities for each semester to the Sport Clubs coordinator as early as possible, during the preceding semester is strongly recommended. This schedule should include club meetings, events, games, and desired practice times/locations.

To make the best use of all facilities, it is important to notify the Sport Clubs coordinator when events are cancelled. Be sure to notify as early as possible.

General Campus Recreation Facility Policies--see current Campus Recreation web site.

Sport clubs are responsible for constructing a schedule of competition that is acceptable to the appropriate NGB. Clubs must adhere to NGB guidelines for competition and remain eligible to pursue higher level competition. Campus Recreation can assist clubs in searching out opponents. Contact Campus Recreation to arrange an individual meeting to begin developing an approved schedule.

Game or competition officials are often required. Clubs are responsible for scheduling officials. Clubs should have officials sign an agreement when scheduled for a game/contest to confirm their commitment.

Payment for officials should be discussed with Campus Recreation to ensure that the proper procedures are used (e.g., sometimes a UMaine employee is scheduled to officiate--specific payment procedures exist to pay such an official). UMaine has new policies involving UMaine employees working additional hours. These policies directly affect the rate of pay.