

Emily M. West

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Objective	Obtain a full time job in a field pertaining to mechanical engineering technology for the purpose of creating an energy efficient environment
Education	University of Maine Orono - Graduation: May 2012 B.S. in Mechanical Engineering Technology, GPA: 2.93 HVAC/ Renewable Energy & Electric Production/ Thermodynamics/Citizens, Energy & Sustainability/Technical Drawing
Activities	SWE (Society of Women Engineers), Fall 2008-Present President (2011-2012) -Plan meetings, organize events, plan funding and accommodations for conferences, assign responsibilities for yearly duties Committee Chair (2009-2011) - Managing all apparel with the Maine Engineering logo, managing the budget, plan for sales
Employment	Mechanical Engineering Technology, University of Maine - January 2012-May 2012 Lab assistant - assistant the professor in lab for Materials, helping test hardness of metals for students in class Dunkin' Donuts, Abington MA- January 2007-Present (Part-time and summer) Shift leader - stocking, cleaning, counting cash in drawers, opening and closing the store, customer service Black Rock Country Club, Hingham MA- May 2008-Present (Summer) Shift Leader - waitressing, scheduling for 15 employees, preparing for functions, setting up and breaking down the buffet, managing a staff of 7 during a shift, bartending, creating daily specials, managing inventory Wells Dining, University of Maine Orono- September 2009-Present (Academic Year) Student Supervisor -supervising the student workers during a shift, train new employees, serving customers, stocking venues, preparing food, delegate tasks for students, closing down and cleaning venues
Skills	Computer Design Solid Edge V20 (3 years) Microsoft Office (7 years) Machining-Lathe and Horizontal Mill (2 years)
References	Available upon request