Capital Renewal Start-Up Process

**Kickoff Meeting**
- Review recent construction costs with the institution/system by subsystem
- Review life cycle timeframes of subsystems
- Define areas to be included in analysis
  - Campuses
  - Sub-systems
  - Type of Space

**Data Collection**
- Gather building & campus data for the system
  - Required Data:
    - Construction Age
    - Complexity of Space
    - Function of space
    - Special consideration factors
- Train Campuses on how to fill in building profile sheets

**Data Upload**
- Campuses fill in building profile sheets and send to Sightlines
- Sightlines takes building profile sheets and inputs data into the online BLC model

**Data Review**
- Sightlines reviews data and presents initial results to system/campus
- Sightlines works with campuses to ensure data is accurately represented

**Draft Report**
- Sightlines presents first draft report to system/campus
- Changes are update based upon feedback from client

**Final Report**
- 50-60 Page Report or Presentation
  - Comparison of FCI by campus
  - Backlog comparison of subsystems
  - Life cycle costs by subsystem/building for 50 years
  - Capital investment scenario analysis

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<th>Year #2 (3-4 Months)</th>
<th>Week 1</th>
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<th>Week 4-8</th>
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